
Appendix B

On-Call Contractor List Submittal Form



**CITY OF LA VERNE
PUBLIC WORKS DEPARTMENT**

On-Call Contractor List Submittal Form – Fiscal Year 2025-26

Legal Name of Company:

Address:

Mailing Address:

Phone Number:

Request for Bid Contact Name and Title:

Request for Bid Contact Email:

Contractor State License No.:

DIR Number *(required)*:

Primary License Classification:

Supplemental License Classifications:

City Business License:

(Note: active license required prior to issuance of purchase order)

Categories of Work (Check all that apply):

- ☐ Building Electrical ☐ HVAC ☐ Plumbing ☐ Roofing ☐ Flooring
- ☐ Building/Structure Painting (Interior and Exterior)
- ☐ Environmental Testing
- ☐ Glass/ Windows / Window Screening
- ☐ Lighting (Interior, Exterior, Sports Fields)

- ☐ Play Court Resurfacing / Playground Replacement
- ☐ Asphalt Concrete Grind & Paving
- ☐ Concrete – Sidewalk, curb and gutter, curb ramps, cross gutters, etc.
- ☐ Masonry – Block walls, etc.
- ☐ Water System – main pipes and services, valves, fire hydrants, pumps, treatment, etc.
- ☐ Sewer System – main pipes, laterals, manholes, etc.
- ☐ Drainage System – main pipes, laterals, catch basins, junction structures, etc.
- ☐ Pipe Lining/Rehabilitation – Sewer and storm drainpipe lining.
- ☐ Landscape and Irrigation
- ☐ Fencing
- ☐ Other (please state):

The person executing this request on behalf of the above company, hereby represents that he/she has full power to execute this request, is qualified to perform the above work, and agrees to the terms of the On-Call Contractor List request and associated insurance requirements.

Signature: _____

Phone:

Name:

Title:

Company:

Interested Contractors shall submit this two-page 'On-Call Contractor List Submittal Form'. Submit as a pdf file to CIP@cityoflaverne.org

Questions regarding this request shall be directed to CIP@cityoflaverne.org