

ALCOHOLIC BEVERAGE PERMIT INFORMATION

APPLICATION PROCESS

Alcoholic Beverage Permits are processed through the City Secretary's Office at Richwood City Hall, 1800 Brazosport Blvd, Richwood, TX 77531. Applicants should submit the TABC permit packet and the City permit application to the City Secretary's office. All forms must be complete and notarized as applicable. The business location will be verified for zoning and then certified by the City Secretary. City permit fees will be due when the certified TABC packet is picked up by the applicant. The application process takes approximately 3-5 days.

CONTACTS:

Kirsten Garcia, City Secretary
kgarcia@richwoodtx.gov
979-265-2082

TABC in Richmond
1410 Ransom Rd.
Richmond, TX 77469
281-341-4647
<https://www.tabc.state.tx.us/>

LICENSE TYPES

The City of Richwood is authorized for the following applicable licenses per Local Option Elections held in 2011:

Brazoria County and City of Richwood

Sale of beer and wine for off-premises consumption only

Sale of mixed beverages by food and beverage certificate holders only (RM with FB)

MINIMUM DISTANCE & ZONING REQUIREMENTS

1. Sales near school, church, or hospital. Sales of alcoholic beverages for on premise consumption is prohibited by a dealer whose place of business within:
 - (a) 300 feet of a church, public or private school, or public hospital;
 - (b) 1,000 feet of a public school, if the city council receives a request from the board of trustees under Section 38.07, Education Code; or
 - (c) 1,000 feet of a private school if the city council receives a request from the governing body of the private school
2. *Measurement of distance.* Measurement of such distance shall be in accordance with the terms of this section and the Texas Alcoholic Beverage Code, as amended.
3. *Methods for determining distance requirement.* The measurement of the distance between the place of business where alcoholic beverages are sold and the church or public hospital shall be along the property lines of the street fronts and from door to front door, and in direct line across intersections. The measurement of the distance between the place of business where alcoholic beverages are sold and the public or private school shall be: a. In a direct line from the property line of the public or private school to the property line of the place of business, and in a direct line across intersections; or b. If the permit or license holder is located on or above the fifth story of a multistory building, in a direct line from the property line of the public or private school to the property line of the place of business, in a direct line across intersections, and vertically up the building at the property line to the base of the floor on which the permit or license holder is located.
4. The sale of beer and wine is limited to specific non-residential zoning districts in Richwood. These zoning districts include the B-1 Business and C-1 Commercial permitting retail and commercial uses.

CITY ALCOHOL PERMIT FEES (TWO-YEAR FEE)

The City is authorized to collect a City Fee for alcohol permits upon the establishment or renewal of the Texas Alcohol Beverage Commission (TABC) license. City fees are one-half of the state fee and will be collected in accordance with the Texas Alcoholic Beverage Code, Section 11.38.

CITY OF RICHWOOD
ALCOHOLIC BEVERAGE PERMIT APPLICATION
PERMIT # _____

APPLICANT OR APPLICANT'S REPRESENTATIVE: _____

APPLICANT'S PHONE: _____ APPLICANT'S EMAIL: _____

NAME OF ESTABLISHMENT: _____

ALSO KNOWN AS: _____

ADDRESS OF ESTABLISHMENT: _____ RICHWOOD, TX _____
(INCLUDE SUITE # IF APPLICABLE) ZIP
CODE/COUNTY REQUIRED

PLEASE INDICATE:

☐ ORIGINAL/NEW LICENSE

☐ ADD LICENSE TYPE

☐ LOCATION CHANGE

☐ OWNER CHANGE

☐ TEMPORARY

TWO-YEAR ALCOHOL PERMIT FEES

PERMIT	DESCRIPTION	STATE FEE	CITY FEE	CHECK
LIQUOR PERMITS				
RM	Mixed Beverage Permit with FB Original	\$6,000.00	EXEMPT	
	1st Renewal	\$4,500.00	EXEMPT	
	2nd Renewal	\$3,000.00	\$1,500.00	
	3rd and All Subsequent	\$1,500.00	\$750.00	
BEER AND WINE LICENSES				
BF	Beer Retailer's Off Premise License	\$120.00	\$60.00	
BQ	Wine and Beer Retailer's Off Premise Permit	\$120.00	\$60.00	
BG	Wine and Malt Beverage Retailer's Permit	\$350.00	\$175.00	
APPLICANT'S SIGNATURE:		DATE:		

OFFICE USE ONLY: TOTAL AMOUNT DUE \$ _____	PAYMENT DEFERRED ☐
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