

EFFECTIVE: AUGUST 1, 2022



RECYCLING/DONATION FACILITIES PERMIT PACKET

Inspections@greenvilletx.gov

City of Greenville
PO Box 104V
2315 Johnson St
Greenville Texas 75403
(903) 457-3160 or (903) 457-3161



RECYCLING / DONATION FACILITIES PERMIT APPLICATION

Address of Project: _____

Name of Business: _____

Property Owner Name: _____ Phone: _____

Property Owner address: _____

Property owner Email: _____

Description of Project: _____

Total Square Feet: _____ Dimensions: _____ Height: _____

Applicants/Project Manager name: _____

Name of Business: _____ Phone: _____

Address: _____ Email: _____

Notice To Applicant:

I have carefully read the complete application and know the information provided is true and correct to the best of my knowledge. I understand the ordinances and agree to comply with all provisions of the City ordinances, State laws, and all property restrictions, whether herein specified or not. Final inspection is required. This permit once approved, will be valid for one full calendar year.

Signature of Applicant: _____ Date: _____



Recycling / Donation Facilities Permission to Use Property

Date: _____

I _____, am the legal owner of the property
located at _____

I am giving _____, permission
to use this property for the purpose of placing recycling / donation containers. Any
violations and/or citations will be my responsibility as the property owner. I am aware
there will be a final inspection for placement of the containers / buildings, I hereby grant
permission to enter the premises and make all necessary inspections.

Signature of property owner: _____

Subscribed and sorn to before me this ____ day of _____, 20____.

Notary Public in and for the state of Texas: _____

SITE PLAN EXAMPLE

REQUIREMENTS:

- A. Size, shape, and dimensions of the platted lot (check official plat records).
- B. Location and dimension of all existing buildings.
- D. Location and dimensions of all existing and/or proposed driveways.
- E. Location and dimensions of proposed buildings. Including exact distance the proposed building will be from the platted lot lines.
- F. Location and width of all easements (check official plat record).

Lot 1
Block 1
City Subdivision

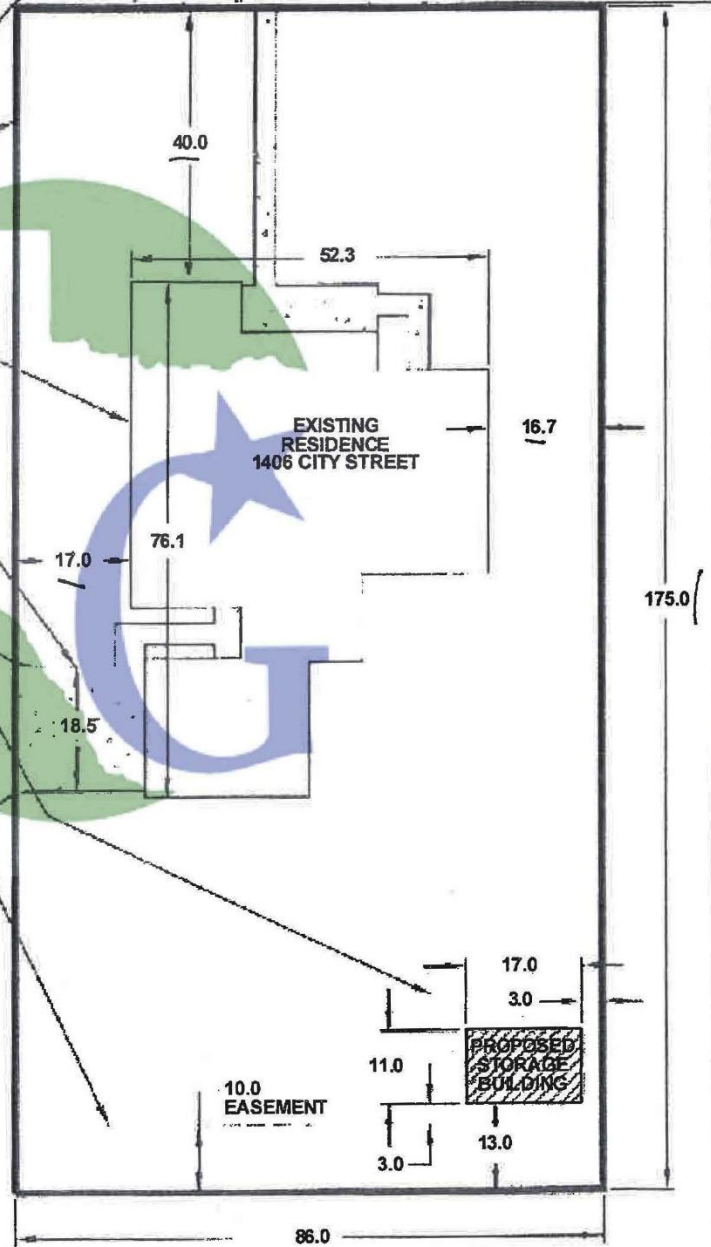
STREET
PAVEMENT

STATE ST

CITY ST

STREET
PAVEMENT

SIDEWALK



SITE PLAN

REAR PROPERTY LINE

FRONT PROPERTY LINE

The edge of the street pavement is NOT your property line!



5-2.17 Recycling Facilities and Uses

(A) All Facilities, Centers or Containers. Mobile collection centers for secondhand goods, mobile redemption centers, material recycling facilities, reverse vending machines, material recycling collection containers and distribution facilities for recycling containers shall be located and maintained in accordance with the following provisions:

(1) The facility, center, or container shall meet all front, rear and side yard setback requirements of the district in which such facility, center, or container is located. A building permit in the amount of twenty-five dollars (\$25.00) is required from the Building Official for each facility, center or container, and franchise fees may be applicable.

(2) The facility, center or container may be located on parking spaces, if such spaces are not necessary to meet the minimum parking requirements of the main use of the lot or parcel.

(3) Such facility, center or container shall not be located within nor encroach upon a fire lane, maneuvering aisle, vehicle stacking space or required landscaping areas. The location of such facility, center or container shall comply with applicable codes and ordinances of the City of Greenville.

(4) It shall be the responsibility of the owner of the property upon which such facility, center or container is located to ensure compliance with the provisions of this ordinance.

(5) Where a material recycling facility constitutes the principal use on a lot or parcel, such facility shall comply with all applicable requirements of the district in which it is located.

(6) All material collected and stored must be completely contained within an approved collection container as outlined in (B){I} of this section. In no instance shall the collected or stored material within the container be stacked to exceed the height of the collection container. Such container shall be equipped with a lid or tarp that completely covers any opening utilized for the deposit of materials. No materials shall be stored outside of the container and monitoring must exist to ensure compliance with this section.

(7) No facility, center, or container shall be used to collect hazardous waste except under the following conditions:

(1) An application must be made to the City Manager for the collection and removal of hazardous waste. The application shall state:



- (a) Name and address of company, person, partnership, business, or corporation requesting permission to collect, haul and dispose of hazardous waste, including parent office, and listing the names and addresses of the President, Vice-President and Registered Agent for Service and place of incorporation. If partnership, name and address of all general partners or name and address of principal(s) involved.
 - (b) A detailed statement of the nature of the collection activities; number of personnel and equipment; length of time to perform activity.
 - (c) Evidence of financial responsibility and/or insurance from a company licensed to do business in Texas in the amount of \$2 million for claims made on a per occurrence basis to cover all activities incident to the collection and disposal of hazardous waste for the period requested.
 - (d) Any licensing or other certification held by company for removal of hazardous waste.
 - (e) A performance record indicating prior experience in hazardous materials removal, with three (3) references, including names and addresses.
- (2) Upon receipt of application, the City Manager or his or her designee will issue a permit when all requirements of this section and the ordinance have been met. The permit will be issued for a period not to exceed ten (10) calendar days. If the City Manager fails to issue a permit, he or she shall do so in writing and the applicant may appeal to the City Council by filing a written appeal with the City Secretary within five (5) days after denial of permit. The City Council will hold a hearing to determine whether the permit should be issued. The decision of the council shall be final.
- (8) All collection containers and recycling activities must meet applicable federal, state, and local laws.
- (9) It shall be unlawful to place any item in a recycling container which is not designated for such use or is an improper material for such container.