



PERMIT TO MAKE IMPROVEMENTS IN THE RIGHT-OF-WAY

PERMIT NUMBER: _____
(To be completed by the city)

*****Submit application at least five (5) business days before work starts***

THIS PERMIT MUST BE KEPT ON PREMISES

** Application will not be considered unless appropriate boxes (check all that apply) are marked and 2 sets of drawings and maintenance of traffic (MOT) plans are submitted. This application and all appropriate drawings can be submitted via email to krichards@lovelandoh.gov

- ☐ Jack and Bore
 ☐ Directional Bore
 ☐ Curb Cut
 ☐ Street Cut
 ☐ Install underground utilities
☐ Install overhead utilities
 ☐ Overhead Utility Crossing
 ☐ Adjust manhole/pull box to grade
☐ Sidewalk
 ☐ Drive Approach
 ☐ Other: _____

PROJECT NAME: _____

SITE LOCATION: _____

DESCRIPTION: _____

PURPOSE: _____

UTILITY OWNER AND CONTACT INFORMATION: _____

<u>OWNER INFORMATION</u>	<u>CONTRACTOR INFORMATION</u>
NAME:	NAME:
ADDRESS:	ADDRESS:
CITY:	CITY:
STATE:	STATE:
ZIP:	ZIP:
TELEPHONE:	TELEPHONE:
EMAIL:	EMAIL:

Proposed State Date: _____ **Approximate Complete Date:** _____



All work in the right of way must be bonded except for work done by a resident on his or her property within the City's right of way (application is still required by resident). This bond shall be submitted as part of this application and shall be valid for a period of not less than six (6) months.

By the making of this application, the applicant covenants and agrees to hold harmless the City of Loveland from all claims, loss of damage that may result in any way from the within described improvements, and the applicant covenants and agrees to indemnify and hold harmless said City against all claims, loss or damage resulting from the restoration and maintenance of the restoration of the surface after making such improvements.

Lane closures shall have proper maintenance of traffic in place and in accordance with the Ohio Manual Uniform of Traffic Control Devices or contractor may be removed from the site. Notify the Loveland Police Department in advance of setting up any lane closure. The applicant and owner must use warning signs, traffic control, and barricades as necessary to ensure public safety in the work area. The applicant and owner must restore the right of way to the previous condition. All improvements, repairs, and restoration must comply with the City of Loveland Construction Standards.

All work within the City's right of way must be inspected by the City of Loveland. Applicant must schedule an inspection with the Public Works Inspector with at least one (1) working day notice by calling (513) 707-6114. If the applicant fails to have their work inspected, the Public Works Inspector may require any work performed be removed and replaced at the owner's expense. The applicant is responsible for contacting OUPS at (800) 362-2764 and must request the location of all utilities at least 48-hours prior to commencement of work. Call the City of Loveland Utility Billing Department two (2) business days in advance to schedule marking of City's water lines and storm sewers in the vicinity in addition to calling 811 for other utilities.

The City retains the right and privilege to cut or move any facilities, or stop work on any construction, reconstruction, installation, operation or excavation, located in the public ways of the City, as the City may determine to be necessary, appropriate or useful in response to any need to protect the public health, safety or welfare.

I, the undersigned agree to perform final restoration within 30 days from completion of work and any lane closures require notification 48-hours prior to commencing work by calling 513-707-6114.

I, the undersigned do hereby agree to make this excavation under the supervision and inspection of the Public Works Inspector, and in accordance with the Loveland Code of Ordinances Chapter 905.02 "Opening Permit Required", and Chapter 913 "Use of Public Ways by Service Providers".

☐ By checking this box, I understand and agree to the above. After checking this box, sign your name below.

Signed (Applicant):

Date:

City Engineer Approval (Note: Permit not valid without City Engineer's signature)

I have examined and approved the above application with the corrections noted.

Approved: _____ **Date Permit Issued:** _____
City Engineer

Engineer Comments _____

Inspection Date: _____ **Inspected by** _____

☐ **Accepted** ☐ **Rejected**

Inspection Comments _____