



CITY OF LOS ALAMITOS
PLANNED SIGN PROGRAM (PSP) APPLICATION
Development Services Department
3191 Katella Ave., Los Alamitos, CA 90720-5600
Phone: (562) 431-3538 Fax: (562) 493-0678

FOR OFFICE USE ONLY
Filing Fee: \$2,701.00
PSP #:
Received:
Hearing Date:
☐ Approved ☐ Denied

☐ Filing Fee: \$1,804.54 ☐ CEQA filing Fee - Payable to Orange Co Clerk Recorder: \$50.00

STANDARDS

Planned Sign Programs (PSP) are described in Section 17.26.110 of the Los Alamitos Municipal Code.

A mandatory sign program application shall be required whenever a parcel will have permanent signs which exceed either five (5) signs or an aggregate area of two hundred (200) square feet.

An optional sign program application shall be permitted:

- The site to be considered consists of five (5) or more separate business activities
- The area to be included for consideration consists of a lot, parcel or series of lots or parcels combined, which total a minimum of two (2) acres
- The site to be considered consists of a lot, parcel or a series of lots or parcels combined, as provided below, which front on two (2) or more publicly dedicated street rights-of-way; or,
- Signs for the site to be considered consist of two (2) or more signs for a side tenant.

APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

Applicant Phone: _____ Email: _____

SIGN COMPANY INFORMATION

Name: _____

Business Address: _____

Business Phone: _____ Email: _____

PROPERTY INFORMATION

Street Address of Property: _____

Assessor's Parcel Number of the Property: _____

Present Zoning Classification of Property: _____

Present Use of the Property: _____

Number of Individual Occupancies on the Property: _____

JUSTIFICATION

The Los Alamitos Municipal Code requires that each of the findings listed below must be satisfied before the Planning Commission may approve a Planned Sign Program. Please respond to each of the following. (If you need additional space to respond, please attach responses to this form.)

1. Do the proposed signs satisfy the intent of LAMC Section 17.26.110 and the General Plan? *Available for review on the City's website at www.cityoflosalamitos.org*

2. Do the proposed signs complement and harmonize with the design of the building; incorporate several common design elements such as materials, letter style, colors, illumination, sign type or sign shape; and, incorporate materials, colors or design motifs included in the building being identified?

3. Will approval of a planned sign program not adversely affect surrounding land uses or obscure adjacent conforming signs?

SUBMITTAL REQUIREMENTS

Yes No N/A

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A. Provide twelve (12) sets of site plans and elevations, which shall include the following:

1. Height, size, color(s), type style, and elevation above grade level at nearest curb of all proposed sign(s), proposed location of the sign or structures; method of illumination; and, materials proposed to be used.
2. General location, size, and height of all signs and structures existing on or within one hundred (100) feet of the proposed sign location.
3. Photographs or drawings showing the general location of the proposed sign with regards to other signs within one hundred (100) feet.
4. Structural details and calculations signed by a person competent and qualified to prepare such information. *(This may be deferred until the issuance of a building permit)*

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B. The plans shall also indicate the following:

1. Actual building front footage of individual occupancy.
2. Total building front footage of combined occupancies.
3. Total width of lot or parcel
4. Actual area of individual occupancy in square feet.
5. Total area of combined occupancies in square feet.
6. Total area of sign(s) proposed for each occupancy in square feet.
7. Total area of sign(s) proposed of combined occupancies in square feet
8. Total area of sign(s) permitted by code for each occupancy
9. Total area of sign(s) permitted by code for combined occupancies.

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CERTIFICATION OF APPLICANT: I certify under penalty of perjury that the information provided on this document is true and correct. In addition, I authorize the City of Los Alamitos, its employees and agents to seek information and conduct an investigation into the truth of the statements set forth in this application and my qualifications for the license.

Applicant's Signature: _____ Date: _____



CITY OF LOS ALAMITOS

PROPERTY OWNER CERTIFICATION AND AGENT FORM

Development Services Department

3191 Katella Ave., Los Alamitos, CA 90720-5600

Phone: (562) 431-3538 Fax: (562) 493-0678

I hereby certify that I(we) am(are) the legal owner(s) of record of the property at: _____
_____ Los Alamitos, California 90720, which is the subject of this application (Orange County APN No. _____
_____. I (We) understand that false or otherwise incorrect information shall be grounds for denial of
the application or revocation of an approved application.

Please Check One

- ☐ I, as property owner, will be the applicant
- ☐ The following person(s) is(are) authorized to act on my(our) behalf:

Applicant Name, Title, Company
Address
Telephone
E-Mail

Property Owner Name, Title, Company	
Address	
Telephone	
E-Mail	
Signature of Property Owner	Date

Applicant deposes and says that he (she) is the petitioner for a _____ (type of
Application) in this petition: that he (she) has familiarized himself/herself with relevant provisions of the Zoning
Ordinance and General Plan; that he (she) has read the foregoing petition and knows the content thereof to be
true to his (her) own knowledge, except as the matters therein state on information or belief and that as to
those matters and things he (she) believes them to be true.

Signature of Applicant	Date
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