



Floodplain Development Permit

30360 Cougar Bend, Bulverde, TX 78163
Telephone: (830) 438-3612 Fax: (830) 438-4339
<https://bulverdetx.gov/>

Date: _____

Case No. _____

Applicant Information:

Name	Phone	Fax
Address	Email	

Property Owner Information:

Name	Phone	Fax
Address	Email	

*** If property owner is not the applicant, a letter of authorization from the owner is required with application submittal (See page 5 of this application).*

Property Identification:

Street Address: _____

Legal Description: _____

Zoning District Classification: _____

General Provisions

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is reissued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the local Administrator or his/her representative to make reasonable inspections required verifying compliance.

THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANT SIGNATURE: _____ DATE: _____



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PROPOSED DEVELOPMENT

ESTIMATED COST OF PROJECT: \$ _____

STRUCTURAL DEVELOPMENT - DESCRIPTION OF WORK (check all applicable boxes):

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>
☐ New Structure	☐ Residential (1-4 Family Members)
☐ Addition	☐ Residential (More than 4 Family Members)
☐ Alteration	☐ Non-residential (Flood proofing?)
☐ Relocation	☐ Combined Use (Residential & Commercial)
☐ Demolition	☐ Manufactured/Mobile Home
☐ Replacement	(in manufactured home park or subdivision?)

OTHER DEVELOPMENT ACTIVITY

☐ Clearing

☐ Fill

☐ Mining

☐ Drilling

☐ Grading

☐ Excavation

☐ Watercourse Alteration (Including Culvert Work)

☐ Drainage Improvements (Including Culvert Work)

☐ Road, Streets, or Bridge Construction

☐ Subdivision (New or Expansion)

☐ Individual Water or Sewer System

☐ Other: _____



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FLOODPLAIN DETERMINATION

- The proposed development is located on FIRM Panel No. _____, Dated _____
- The proposed development:
 - ☐ Is NOT located in a Special Flood Hazard Area.
 - ☐ Is partially located in a Special Flood Hazard Area, but the proposed building/development is not.
 - ☐ Is located in a Special Flood Hazard Area, FIRM zone designating is _____.
 - ☐ Is located in the floodway.
- The “100-year” flood elevation at the site is: _____ft. NGVD (MSL)

PERMIT APPLICATION REQUIREMENTS

Refer to the City of Bulverde Code of Ordinances, § 3.07.005 *Administration*, for additional information.

- Plans, drawn to scale, showing the location, dimensions, and elevation of proposed landscape alterations; existing and proposed structures, including the placement of manufactured homes, and the location of the foregoing in relation to areas of special flood hazard.
- Elevation (in relation to mean sea level) of the lowest floor (including basement) of all new and substantially improved structures.
- Elevation (in relation to mean sea level) to which any non-residential structure shall be floodproofed.
- A certificate from a registered professional engineer or architect that the nonresidential floodproofed structure shall meet the floodproofing criteria of section 3.07.006(b)(2).
- A description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.



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Application Fee

\$700.00 (includes a maximum of four hours of outside consultant review time),

Plus actual cost for all outside consultant review time required in excess of hours included in base fee.

The undersigned agrees to pay the **non-refundable** application fee and any other applicable fees as outlined in the Planning and Development Fee Schedule and agrees to pay fees for any additional review requiring consultation with City Consultants, including involvement of a contract engineer in a predevelopment conference. To the extent possible, City Staff will provide the Owner/Applicant with an estimate of fees should outside consultation be required. The undersigned also acknowledges the City Staff may require additional appropriate information be submitted to aid in the review.

PROPERTY OWNER'S ACKNOWLEDGEMENT

Signature of Property Owner

Date

Signature of Property Owner

Date

(Add additional pages if additional signatures are necessary)

STATE OF TEXAS

COUNTY OF _____

Sworn to and subscribed before me on the _____ day of _____, 20____,

by _____ (name of property owner).

(Notarial Seal)

Notary Public's Signature



LETTER APPOINTING OWNER'S REPRESENTATIVE

30360 Cougar Bend, Bulverde, TX 78163
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***This form is only required for property owners allowing another person or entity to submit and amend documentation required by the City on the property owner's behalf.*

I, _____, owner of the property, described in this application,
authorize _____ (name) to represent me/us in the application process.

The Additional Applicant's information is:

Company: _____

Contact Name: _____

Address: _____

Signature of Owner/Applicant

Date

STATE OF TEXAS

COUNTY OF _____

Sworn to and subscribed before me on the _____ day of _____, 20____,

by _____ (name of property owner).

Notary Public's Signature

(Notarial Seal)