



**City of Rialto
Building and Safety**

150 S. Palm Ave
Rialto, CA 92376
(909) 820-2505
rialtobuilding@rialtoca.gov

**Authorized Agent Form
Property Owner**

Note: This Authorization Form is required to be completed by the property owner on title when designating an agent of the property owner to apply for a construction permit on behalf of the owner.

I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain a Permit for my project.

The Agent acknowledges and accepts full responsibility for the project. The Property Owner is solely authorizing the Agent to apply for, sign, and file the documents necessary on their behalf. Property Owner owns the permit.

Scope of Construction Project (or Description of Work): _____

Project Location or Address: _____

Name of Authorized Agent: _____ **Agent's Phone No.:** _____

Address of Authorized Agent: _____

I declare under penalty of perjury that I am the property owner on title for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____

Date: _____

Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.

THIS DOCUMENT MUST BE NOTARIZED

STAMP NOTARY SEAL HERE AND ATTACH SEPARATE NOTARY ACKNOWLEDGMENT TO VERIFY

SIGNATURE OF PROPERTY OWNER