



Residential Permit Application

Building Permit Number: _____		Valuation: _____	
Project Address: _____		Zoning: _____	
Lot: _____	Block: _____	Subdivision: _____	Phase: _____
☐ Plan Review & Inspection			
☐ Plan Review only			
☐ Inspection only			
☐ FENCE			
☐ ACCESSORY BUILDING			
☐ NEW SFR			
☐ PLUMBING			
☐ SFR REMODEL/ADDITION			
☐ MECHANICAL			
☐ LAWN IRRIGATION			
SPECIFY OTHER: _____			
☐ ELECTRICAL			
☐ SWIMMING POOL			
Description of Work:			
Area Square Feet:		Covered	
Living: _____	Garage: _____	Porch: _____	Total: _____
THIS PROPERTY IS IN A FLOODPLAIN: Yes ☐ No ☐		Number of stories: _____	
If yes, provide Flood Plain Certificate to the City			
Owner Information:			
Name: _____		Contact Person: _____	
Address: _____			
Phone Number: _____		Cell Number: _____	
Email: _____			
General Contractor			
Contact Person		Phone #: _____	Contractor License Number ☐
		Email: _____	
Mechanical Contractor			
Contact Person		Phone #: _____	Contractor License Number ☐
		Email: _____	
Electrical Contractor			
Contact Person		Phone #: _____	Contractor License Number ☐
		Email: _____	
Plumber/Irrigator			
Contact Person		Phone #: _____	Contractor License Number ☐
		Email: _____	
TPO Energy Provider			
Contact Person		Phone #: _____	Contractor License Number ☐
		Email: _____	

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved: _____	Date: _____
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Issued Date: _____
Issued By: _____
BV Project #: _____



New Residential Plan Review Checklist

Project Address: _____ Date: _____

City: _____ State: _____ Zip Code: _____

Note: Incomplete permit applications will delay the plan review and permit approval processes.

Permit Application shall be completed in full and include applicant's name, phone number and email address with an original signature and submitted electronically with the following information:

_____ **Site Plans to include:**

Legal Description (lot, block, subdivision)

North arrow and scale

Property lines and lot dimensions

All easements

Proposed structure and all existing buildings

Driveways and sidewalk dimensions

Setbacks for front, rear and sides of house must be shown on site plan

_____ **Residential Energy Code Compliance Report – Rescheck, IC3 report and Energy Star reports accepted. www.energycodes.org**

_____ **Foundation Plans – Conventional Rebar Slab Foundation, Regionally Accepted Practices, Foundation Detail (Reference IRC) or Engineered plans or Post Tension Foundation – Engineered Foundation plans and letter. Engineered plans must state that the foundation was designed for the soil conditions on that particular lot and that the foundation meets the design criteria of the IRC.**

_____ **Construction plans to include floor plan, exterior elevations, roof design, mechanical design, electrical design, plumbing design, construction details, window/door schedule, masonry on wood details, sheer wall details (engineered if required by the city).**

_____ **Driveway approaches and drainage culverts – Engineered plans
(Driveways accessing State Highways require TXDOT permit)**