

Official Use Only

Case No: _____

8 - Site Plan Copies Submitted: Y () N ()

Date Approved: _____

Date Denied: _____

Town of Hounsfield Application

Site Plan Review () Special Use Permit () Temporary Permit () Other () Pre-submission ()
239-m: Y () N ()

Date: _____ Fee: _____ Tax Parcel #: Section: _____ Block: _____ Lot _____

Application due **fourteen days prior to Planning Board Meeting, to be on Planning Board agenda. **

1. Name of Applicant: _____
2. Address of applicant: _____
3. Applicant's phone number: _____
4. Name of Owner: _____
 - a. Address of owner: _____
 - b. Phone number of owner: _____
5. Person responsible for submitted drawings: _____
6. Notarized authorization from property owner that applicant may proceed with site plan review: _____
7. Property Location: _____
8. Tax Map Designation: _____
9. Property size: _____
10. Zoning District property is in: () AR () H () I () MU () MR () ACP
11. Current use of property: _____
12. Proposed use of property: _____
13. Current easements or restrictive covenants affecting property: (N/A) _____
14. Other involved agencies: _____

15. List permits required: _____

16. Name, Address, and phone number of consultants:

17. Estimated cost of construction: _____

18. Construction schedule: _____

19. Infrastructure improvements:

20. Site Plan prepared by licensed architect, engineer, landscape architect or surveyor containing the following:

- a. Date, north point, written and graphic scale.
- b. Boundaries of the area plotted to scale, including distances, bearings, and areas.
- c. Location and ownership of all adjacent lands as shown on the latest tax records.
- d. Location, name, and existing width and right-of-way of adjacent roads.
- e. Location, width and purpose of all existing and proposed easements, setbacks, reservation, and area dedicated to public use or adjoining the property.
- f. Location, size, design of the following: existing and proposed Buildings, driveways, parking, outdoor storage, sidewalks or pedestrian paths, drainage facilities, sewage facilities, water facilities, signs, outdoor lighting, landscaping, or screening and snow storage.
- g. Plans for controlling soil erosion and sedimentation during the development.
- h. Plans for grading and drainage showing existing and proposed contours of five-foot intervals.
- i. Designation of the amount of Net Floor Area proposed for each non-residential use.
- j. Inset containing location map.
- k. All Zoning district boundaries or municipal boundaries; and
- l. Location of any significant natural features such as lakes, ponds, streams, rivers, waterways, wetlands, forested areas, etc.

21. An Environmental Assessment Form (EAF) completed in compliance with the New York State Environmental Quality Review Act.

22. Does the applicant wish to have a pre-submission conference with the Planning Board? ☐ Yes ☐ No

I, _____ understand that I am responsible for all fees established for Site Plan Review including reimbursement of the Town Planning Board for fees incurred for Planning Board's consultants' review.

Applicant signature: _____

Owner's signature: _____

Date of application: _____

**Application due fourteen days prior to Planning Board Meeting, to be on Planning Board agenda. **

Application Approved ☐ Application Denied ☐ Date: _____

Planning Board Chairperson: _____

Signature of Planning Board Chairperson: _____