

Bradley D. Sellers, Mayor



Benjamin W. Brown, Building Commissioner

CONTRACTORS LICENSE REGISTRATION

Date:	Receipt #	License #
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COMPANY NAME: _____

SSN#/FID#: _____

ADDRESS: _____

Phone (Business Hours): _____ Email: _____

Alternate Phone: _____

Principal Officers: _____

REGISTRATION TYPE: ☐ New ☐ Renewal

CONTRACTOR TYPE: ☐ General ☐ Electrical ☐ Plumbing ☐ HVAC

REQUIREMENTS:

- Registration Fee
\$150.00 for new licenses (\$25 if after November 15th expiring December 31st)
\$75.00 for renewal licenses
- Surety Permit Bond in the amount of \$10,000
- Certificate of Insurance of at least \$500,000 for Personal Injury and \$300,000 for Property Damage.
Required: City of Warrensville Heights listed as additional insured on Bond/Ins.
- Copy of State License
Required for Electrical, Plumbing and HVAC contractors
- Contractor licenses are good for one calendar year and shall expire on December 31st.

Contractor Signature _____ Date _____

**All fees must be in the form of company check, certified check, bank card, or money order.
We do not accept cash or personal checks.**

4743 Richmond Road
Warrensville Heights, Ohio 44128
Phone (216) 587-1230 Fax (216) 587-1257

Revised 11/2024