

Action Requested* (CHECK ONE)

Zoning Change

Specific Use Permit (SUP)

Planned Development (PD)

Applicant Information

Key Contact Name: _____ Telephone #: _____ Fax #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Contact Status: Owner Prospective Buyer Tenant Representative

Owners Name: _____ Telephone #: _____ Fax #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Ownership Status: Individual Trust Partnership

Applicant Signature: _____ Owner Signature: _____

Property Owner Must Sign the application or submit a notarized letter of authorization.

Request Information

Proposed Project Name: _____

Site Location: _____

Site Street Address: _____

Subdivision*: _____ Block #: _____ Lot #: _____

Existing Zoning/Land Use: _____ Requested Zoning/Land Use: _____

Requested Specific Use Permit: _____ Requested Planned Development District: _____

**A metes and bounds description must be attached if the request is for a portion of a platted lot or non-platted tract.*

Notary Statement (All signatures must be notarized)

Before me, the undersigned authority, on this day personally appeared _____
known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that
he/she executed the same for the purposes and consideration expressed and, in the capacity, therein stated

Given under my hand and seal office

Seal:

On this _____ day of _____, 20____.

Notary Public in and for the State of Texas. My Commission Expires: _____

For Office Use Only

Application Date:

Fee:

Case No:

Planning and Zoning Hearing:

City Council Hearing:



Items for Submittal

For Staff Review Submit 3 Copies of the Following

1. 24" x 36" Recorded Plat or Survey by registered surveyor (For Unplatted Property) including meets & bounds description
2. For SUP or PD application additionally submit
 - a. 24" x 36" Site plan/development plan
 - b. 24" x 36" Landscape Plan
 - c. 24" x 36" Lighting Plan
 - d. 11" x 17" Colored Elevation on Four Sides
 - e. 11" x 17" Sign Plan



Fee Schedule

Zoning Application Fees:

Zoning change (1–10 acres):	\$1,000.00
Zoning change (11–29 acres):	\$1,500.00
Zoning change (30 + acres):	\$1,500.00 + \$15.00/acre
A total of \$2,800.00 is the maximum amount for zoning change under this subsection.	
Zoning Change (SUP) (Commercial)	\$950.00 + \$15.00/acre
Zoning Change (SUP) (Residential)	\$500.00 + \$5.00/acre
Zoning Change (Planned Development)	\$1,500.00 plus \$10.00/acre plus actual cost of third-party review fee(s)