



Each Sign Permit Application Must Be Accompanied By The Following:

1. Application fee and scaled drawing of sign with all dimensions, including height, drawn from ground level to top of sign. Also detail the method of sign support and attachment, and the type of materials to be used.
2. Scale plot plan detailing all setbacks of all ground signs, including the distances from all street right-of-ways.
3. Scale drawing of all fascia signs detailing the proposed location and the relationship to roof lines and overhangs.

Application/Business Name: _____

Business Address: _____

Contact Person: _____ Phone: _____

Sign Contractor Name: _____

Sign Contractor Address: _____

Contact Person: _____ Phone: _____

Sign Information

Type (Check all that apply) ☐ Permanent ☐ Wall ☐ Single-Faced ☐ Illuminated
 ☐ Temporary ☐ Ground ☐ Double-Faced ☐ Non- Illuminated

Dimensions

Width of Building facing street: _____ Feet Distance between sign and road ROW: _____

Sign Face: Width _____ Feet/Inches X Height _____ Feet/Inches = _____ Total Square Feet Area

Ground Sign: What is the height of the sign including the poles? _____ Feet/Inches. (Footing inspection required)

Wall Sign: What is the height from the ground to the base of the sign? _____ Feet/Inches

Illumination: _____ (yes or no) (If yes an electrical permit is required.) Existing Signage on Site: _____ Sq. Ft.

I hereby certify that all of the information, and all included materials, is correct to the best of my knowledge, and that the installation of the above referenced signage will conform to all applicable Town of Coats Codes of Ordinances.

Applicant Signature: _____ Date: _____

Office Use Only

LF Building/Lot Frontage X 2 = _____ Sq. Ft. Available Zoning District: _____

Existing Signage on Site: _____ Sq. Ft. Proposed Signage: _____ Sq. Ft.

☐ Approved ☐ Denied

Zoning Administrator Signature: _____ Date: _____