

**This application is not a permit until fees are received and drawings/plans (if applicable) are approved. Any work prior to permit issuance is prohibited. Permits are non-transferable and Fees are Non-Refundable! All permit applications are to be completed and submitted through the BS&A Online Permitting Portal:**

<https://bsaonline.com/?uid=2757>

**PROJECT ADDRESS (REQUIRED):**

**Unit/Suite/Apt#:**

**Parcel:**

☐ **Residential** ☐ **Commercial**

**Building Permit #:** \_\_\_\_\_

**Work Description / Full Scope (Required):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permit Type (Required):**

☐  
☐

Electrical

Electrical - Low Voltage

**Who is the PERMIT HOLDER – the person responsible for, will supervise *and do the work* for this permit: (Reference the “Who Can Pull a Permit”)**

☐ **Homeowner Owner**

- Tax Bill and/or Deed filed with County Required
- Completed [Homeowner's Affidavit Form](#) Required
- Stated Issued ID Required

☐ **Contractor**

- Current Business License Required
- Copy of State Certification (if applicable) Required
- State Issued ID Required

**The signature below is a binding statement that the permit holder will be responsible for and supervise the job at the permitted address and that the Property Owner is aware of, agrees with and has granted permission for this permit to be applied for and issued.**

Signature of Permit Holder (or agent): \_\_\_\_\_ Date: \_\_\_\_\_

**Who is submitting this application:** ☐ **Property Owner** ☐ **Contractor** ☐ **Agent for Permit Holder**

**PROPERTY OWNER: (REQUIRED: Owner's information MUST be completed for application to be accepted!)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (Physical / No PO Boxes): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**CONTRACTOR: All Contact Information is Required**

☐ **State Certified Contractor**

☐ **Specialty Trade**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (Physical / No PO Boxes): \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone (Company): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Business License #: \_\_\_\_\_ State Card # (if applicable): \_\_\_\_\_

**AGENT FOR PERMIT HOLDER: (All Contact Information Required! [Authorized Agent Form](#))**

☐ **State Certified Contractor**

☐ **Specialty Trade**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (Physical / No PO Boxes): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Total Fee: Base Fee \$75.00 + Total Fixture Fees (depending on Quantities)**

**(Online: this worksheet will be used to confirm fees; fees are still required to be selected by applicant. Walk-ins: this worksheet will be used to calculate fee)**

| APPLIANCES - RESIDENTIAL |                     |          |      | TRANSFORMERS, ELECTRICAL HEATERS, ELECTRIC FURNACES & APPLIANCES |                       |         |      | LOW VOLTAGE CIRCUITS |                                  |           |           |
|--------------------------|---------------------|----------|------|------------------------------------------------------------------|-----------------------|---------|------|----------------------|----------------------------------|-----------|-----------|
| QTY                      | Fixture Description | Fees     | Cost | QTY                                                              | Fixture Description   | Fees    | Cost | QTY                  | Fixture Description              | Fees      | Cost      |
|                          | Clothes Dryer       | \$ 4.50  |      |                                                                  | Less than 1.0KW       | \$ 1.50 |      |                      | CATV Jacks                       | \$ 3.00   |           |
|                          | Dishwasher          | \$ 2.50  |      |                                                                  | 1.0 - 3.5 KW          | \$ 2.50 |      |                      | Door Bell / Phone                | \$ 3.00   |           |
|                          | Disposal Unit       | \$ 2.50  |      |                                                                  | 4.0 - 10 KW           | \$ 4.50 |      |                      | Intercom                         | \$ 5.00   |           |
|                          | Furnace (Gas)       | \$ 25.00 |      |                                                                  | 10.5 - 25 KW          | \$ 5.50 |      |                      | Security                         | \$ 3.00   |           |
|                          | Water Heater        | \$ 7.50  |      |                                                                  | Over 25 KW            | \$ 5.50 |      |                      | Alarm - Smoke & Carbon Detectors | \$ 5.00   |           |
|                          |                     |          |      |                                                                  | 25 KW & over/per KW   | \$ 0.10 |      |                      | Motion Pic w/wire                | \$ 5.00   |           |
|                          |                     |          |      |                                                                  | Drop Cords            | \$ 0.30 |      |                      | Motion Pic w/o Wire              | \$ 3.00   |           |
| LIGHTING FIXTURES        |                     |          |      | METER LOOPS                                                      |                       |         |      | OTHER                |                                  |           |           |
| QTY                      | Fixture Description | Fees     | Cost | QTY                                                              | Fixture Description   | Fees    | Cost | QTY                  | Fixture Description              | Fees      | Cost      |
|                          | Commercial          | \$ 0.50  |      |                                                                  | Temporary Service Pol | \$ -    |      |                      | Elevator & Lifts                 | \$ 200.00 |           |
|                          | Residential         | \$ 0.30  |      |                                                                  | 30 Amps               | \$ 1.50 |      |                      | Hot Tubs / Jacuzzi / Spa         | \$ 10.00  |           |
|                          | Ballasts            | \$1.50   |      |                                                                  | 60 Amps               | \$ 2.00 |      |                      | Sewer Injection Pump             | \$ 5.00   |           |
|                          | Fluorescent         | \$0.35   |      |                                                                  | 100 Amps              | \$ 2.50 |      |                      | Sub Feeds Per Amp                | \$ 0.03   |           |
|                          | Showcase            | \$0.30   |      |                                                                  | 150 Amps              | \$ 3.00 |      |                      | Swimming Pools                   | \$25.00   |           |
| FLOOD & AREA LIGHTING    |                     |          |      |                                                                  | 200 Amps              | \$ 3.50 |      |                      | Transformer Discharge Sy         | \$ 1.50   |           |
| QTY                      | Fixture Description | Fees     | Cost |                                                                  | 400 Amps              | \$ 5.50 |      |                      | X-Ray Machine                    | \$ 15.00  |           |
|                          | 100 - 300 Watts     | \$ 0.60  |      |                                                                  | 401 - 600 Amps        | \$ 6.00 |      |                      | Gas Disposable Pump              | \$ 3.00   |           |
|                          | 400 - 1000 Watts    | \$ 0.80  |      |                                                                  | 601 Amps & over/ea    | \$ 0.05 |      |                      | Grease Hood                      | \$ 6.00   |           |
|                          | 1001 and over Watts | \$1.00   |      |                                                                  | Sub Feeders per amp   | \$0.03  |      |                      | Mobile Home                      | \$ 25.00  |           |
|                          |                     |          |      |                                                                  |                       |         |      |                      |                                  |           |           |
|                          |                     |          |      |                                                                  |                       |         |      |                      |                                  |           |           |
| OUTLETS & SWITCHES       |                     |          |      | MOTORS (Put Quantities under Heading)                            |                       |         |      |                      |                                  |           |           |
| QTY                      | Fixture Description | Fees     | Cost |                                                                  | Horse Power of Motor  | Fees    | AC   | Attic Fan            | Bath Fan                         | Roof Vent | Vent Hood |
|                          | Commercial          | \$ 0.35  |      |                                                                  | Less Than 1           | \$ 1.50 |      |                      |                                  |           |           |
|                          | Residential         | \$ 0.25  |      |                                                                  | 1 to 5                | \$ 2.50 |      |                      |                                  |           |           |
|                          |                     |          |      |                                                                  | 5.5 to 10             | \$ 3.50 |      |                      |                                  |           |           |

| RANGES - RESIDENTIAL |                     |         |      |  |  |                    |          |  |  |  |  |
|----------------------|---------------------|---------|------|--|--|--------------------|----------|--|--|--|--|
| QTY                  | Fixture Description | Fees    | Cost |  |  | 10.5 to 20         | \$ 5.50  |  |  |  |  |
|                      | Combo Unit          | \$ 5.00 |      |  |  | 20.5 to 50         | \$ 10.00 |  |  |  |  |
|                      | Oven Unit           | \$ 3.00 |      |  |  | 50 & over          | \$ 10.50 |  |  |  |  |
|                      | Surface Unit        | \$ 3.00 |      |  |  | .05 per HP over 50 | \$ 0.05  |  |  |  |  |
|                      |                     |         |      |  |  | COM Vent-a Hood    | \$ 110   |  |  |  |  |
|                      |                     |         |      |  |  |                    |          |  |  |  |  |