



Town of Ontario Building Department

1850 Ridge Road

Ontario, New York 14519

Telephone: (315) 524-7105 ext. 300

www.ontariotown.org

Floodplain Development Permit Application

Section I- PROJECT ADDRESS: _____ DATE: _____

Section II- CONTACT INFORMATION: (Please print clearly. All information must be current)

APPLICANT: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____ EMAIL: _____

PROPERTY OWNER: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____ EMAIL: _____

Architect/ Engineer: _____

ADDRESS: _____

PHONE: _____ MOBILE: _____ EMAIL: _____

Section III- DESCRIPTION OF WORK:

Section IV- STRUCTURE/TYPE AND OTHER DEVELOPMENT ACTIVITIES: (Check all that apply)

☐ Relocation ☐ New Structure ☐ Residential (1 & 2 Family) ☐ Demolition ☐ Alteration ☐ Addition

☐ Multi Family ☐ Non residential (Flood Proofing?) ☐ Grading Property(Up to 6") ☐ Filling Property ☐ Excavation

☐ Water Course Alteration (Including Dredging or Channel Modifications) ☐ Drainage Improvements (Including Culvert Work)

☐ Road, Street, Or Bridge Construction ☐ Subdivision ☐ Water & Sewer Installation

☐ Other (Please Specify) _____

Section V- PERMIT FEES: (\$250 and a \$500 escrow if required)

ESTIMATED COST OF CONSTRUCTION (Based on fair market value labor & material) \$ _____



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Section VI- (Continued)

AFFIDAVIT OF CONSTRUCTION COST: This affidavit must be completed by the Design Professional if the estimated cost is \$20,000 or more.

I _____ do hereby affirm and certify as follows: (i) I am the architect/engineer (circle one) licensed by the State of New York; (ii) I have reviewed the plans, drawings and specifications for this application and am fully familiar with the proposed construction; (iii) based on my experience, I estimate the total cost of construction including all labor, all materials, all professional fees and all associated costs to be approximately \$_____, and (iv) pursuant to Penal Law 210.45, I acknowledge that a false statement made knowingly is a Class A misdemeanor.

Signature: _____ Date: _____

Sign and Affix Seal Here

Section VII- GENERAL PROVISIONS: (Applicant read and sign)

1. No Work of any kind may start until a permit is issued.
2. The Permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within 12 months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

OFFICE USE ONLY

Flood Plain Determination (To be completed by Local Administrator)

Section VIII- FIRM PANEL:

The proposed development is located on Firm Panel No. (Choose one)

360895
0005B

360895
0010B

Is the proposed development in or adjacent to a Special Flood Hazard Area? ☐ Yes ☐ No

The property is located in Firm Zone _____.



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Flood Plain Determination (To be completed by Local Administrator)

Section VIII– FIRM PANEL: (Continued)

The 100 year flood elevation at this site is _____ft. NAVD. [] Height not determined

Is the proposed development located in a floodway? [] Yes [] No

Section IX– ADDITIONAL INFORMATION REUIRED: (Check all that apply)

Subm. N/A

Openings in foundation for entry and exit floodwaters.

- ☐ ☐ A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- ☐ ☐ Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.
Also, _____
- ☐ ☐ Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is lesser, the applicant must provide “100-year” flood elevations if they are not otherwise available).
- ☐ ☐ Plans showing the extent of watercourse relocation and/or landform alterations.
- ☐ ☐ Change in water elevation (in feet) _____. Meets ordinance limits on elevation increases [] YES [] NO
- ☐ ☐ Top of new compacted fill elevation _____ ft. NGVD (MSL).
- ☐ ☐ Flood proofing protection level (non-residential only) _____ ft. NGVD (MSL). For flood proofed structures, applicant must attach certification from registered engineer or architect.
- ☐ ☐ Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the “100-year” flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- ☐ ☐ Other: _____

If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from the Board of Appeals.

Section X– PERMIT DETERMINATION:

Is the structure within the flood plain? [] Yes [] No

I have determined that the proposed activity: A. [] Is

B. [] Is Not

In conformance with Town of Ontario code Chapter 84-Flood Damage Prevention. – Flood Damage Prevention, the permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee.

Expiration Date:



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Flood Plain Determination (To be completed by Local Administrator)

Section XI- APPEALS BOARD

APPEALS: Appealed to the Town Board? [☐] Yes [☐] No

Hearing Date: _____

Town Board Decision - Approved? [☐] Yes [☐] No

Reasons/Conditions: _____

Section XII- AS-BUILT ELEVATIONS: (To be submitted by Applicant before Certificate of Compliance is issued)

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: _____ FT. G NGVD 1929/ NAVD 1988 (MSL).
2. Actual (As-Built) Elevation of flood proofing protection is _____ FT. G NGVD 1929/ G NAVD 1988 (MSL)
Attach Flood proofing Certificate FEMA Form 81-65.

Section XIII- COMPLIANCE ACTION: (Inspections)

Date: _____ Inspector: _____ Deficiencies: [☐] Yes [☐] No

Date: _____ Inspector: _____ Deficiencies: [☐] Yes [☐] No

Date: _____ Inspector: _____ Deficiencies: [☐] Yes [☐] No

Section XIV- CERTIFICATE OF COMPLIANCE:

Signature: _____ Date: _____