

June 2001

Date: _____

Project Name: _____

Address: _____

Project Name: _____

1

Address: _____

Legal Owner of Property: _____

Telephone Number: _____

[illegible]

**CITY OF NAUVOO
SITE PLAN REVIEW CHECKLIST**

January 2002

Project Name: _____

Applicant Name: _____

Mark an "X" where completed, leave blank when not completed, mark n/a when not applicable.

Information for the Plan

- | | |
|-------|---|
| _____ | Site plan drawn to a recognized engineering scale. |
| _____ | Name of project noted. |
| _____ | Owner's and/or developer's name and address noted. |
| _____ | Designer's name and address noted. |
| _____ | Date of plan submittal. |
| _____ | Scale of drawing noted on plan and north arrow. |
| _____ | The type, size, and location of all structures with all building dimensions shown. |
| _____ | Indicate height of building(s). |
| _____ | Existing and proposed street names indicated. |
| _____ | Indicate existing and proposed public rights-of-way and widths. |
| _____ | Locate existing and general location of proposed sanitary sewers, septic systems, storm sewers, and water mains. |
| _____ | Locate any proposed storm water management facilities, including detention/retention areas. (Note: Needs to be designed and sealed by a Licensed Professional Engineer) |
| _____ | Locate existing trees |

- _____ The location and description of all proposed landscaping, berms, fencing and walls.
- _____ Note location of pedestrian sidewalks and walkways.
- _____ The zoning district of the parcel and all abutting parcels.
- _____ Existing and proposed lot lines, & dimensioned building setbacks.
- _____ For parcels of more than one acre: existing and proposed topography with a maximum contour interval of two feet on the site and beyond the site for a distance of 100 feet in all directions.
- _____ Dimensioned parking spaces and calculations, drives and types of surfacing.
- _____ Exterior light locations, type of light and height.
- _____ Location of trash receptacle pad and description of screening method.
- _____ Location of signs, including height and size; provide description of lighting method and materials.
- _____ Any other pertinent features not mentioned above.

Additional Requirements for RMF, RMH & TTP Districts

- _____ Designation of units by type and number of units in each building.
- _____ Location of carports, garages or parking area.
- _____ Locations and descriptions of community buildings, recreational facilities and outdoor recreational spaces.

Additional Requirements for C and I Districts

- _____ Loading and Unloading areas.
- _____ Gross and Net (useable) floor are in square feet.
- _____ Number of employees, customers, clients or patients in park usage.

Additional Requirements for CBD & OM Districts

_____ Description of exterior design or exterior elevations.

_____ Description of restoration scope of work.

Additional Requirements for PUD Districts

_____ The location of natural resource features to be preserved
(i.e. – woodlands, meadows, lakes, etc.).

2. Subdivision: Two hundred fifty dollars (\$250.00) each for preliminary and final plat approval, or the following, whichever is greater:

a. Preliminary Plat: Ten dollars (\$10.00) per lot for the first twenty (20) lots, with an additional fee of five dollars (\$5.00) per lot for each lot in excess of the first twenty (20) lots.

b. Final Plat: Ten dollars (\$10.00) per lot for the first twenty (20) lots, with an additional fee of five dollars (\$5.00) per lot for each lot in excess of the first twenty (20) lots.

c. Minimum Fee: The minimum application fee for preliminary or final plat approval shall be fifty dollars (\$50.00).

3. Annexation: Two hundred fifty dollars (\$250.00). There shall be no charge if annexation is initiated by the planning commission or city council.

4. Special Use Permit: One hundred dollars (\$100.00).

5. Sign Permit: Permanent signs: thirty dollars (\$30.00).
Temporary signs: ten dollars (\$10.00).

6. Variance: One hundred seventy five dollars (\$175.00).

7. Site Plan Review: Fifty dollars (\$50.00) plus an additional five dollars (\$5.00) for every acre beyond the first acre.

8. Plat Vacations: One hundred dollars (\$100.00).

9. Zoning Board Of Appeals: One hundred seventy five dollars (\$175.00).

10. Planned Unit Development: Two hundred dollars (\$200.00).

11. Applications Requiring Public Hearing: For applications that require a public hearing, there will be an additional charge of fifty dollars (\$50.00) to offset the cost of the required advertisement in the newspaper.