

CITY OF SAN LEANDRO **PLANNING**www.sanleandro.org/planning

PERMIT APPLICATION FIXED FEE

835 East 14th Street, San Leandro, CA 94577 • Email planner@sanleandro.org • Leave a Message (510) 577-3325Please complete this form and submit to the Planning Division at www.SanLeandro.org/PermitPortal

- | | | |
|--|--|---|
| ☐ Administrative Review/Exception | ☐ Fence Modification | ☐ Wireless Telecommunication |
| ☐ Minor Site Plan Review | ☐ Temporary Use Permit | ☐ Other |
| | ☐ Outdoor Facilities Permit | |

PROJECT ADDRESS

APN(s)

Lot Area (sq. ft.)

Zoning

www.sanleandro.org/zoning

Present or Previous Use

Project Description*(Attach additional sheets if necessary)***APPLICANT**

Full Name

☐ Lessee

Legal Business Name

Mailing Address

Email

Phone

PROPERTY OWNER OR AUTHORIZED AGENT* *(*Attach authorization document for the filing of this application)*

Full Name

☐ Property Owner

Legal Business Name

Mailing Address

Email

Phone

SIGNATURES

I (We) hereby certify under penalty of perjury that I (we) join in said application and that the statements and information contained herein are in all respects true and correct.

Applicant Signature

Date

Owner/Agent Signature

Date

OFFICIAL USE ONLY

Project #

Planner

Land Use(s)

Code Section(s)

APPLICATION RECEIVED

By

Date

Full-Size Sets

Reduced Sets

☐ Digital Materials Included**FEE PAID**

Receipt #

STAFF COMMENTS**§5.5.120: INCOMPLETE & INACTIVE APPLICATIONS**

All applications that remain incomplete and inactive for a minimum 6-month period shall have a written 30-day warning notification forwarded to the applicant. If no action is taken by the applicant regarding the application within 30 days thereafter, the application shall automatically be withdrawn and closed.