MICHAEL GARLOCK
CHIEF OF POLICE

Wheatland Police Department
CODE ENFORCEMENT COMPLAINT FORM

It is the intent of the Police Department's Code Enforcement Division to resolve a complaint and/or achieve voluntary compliance in a timely manner. Staffing resources may not allow on-site investigation of all complaints. The property owner is ultimately responsible for bringing the property into compliance as per Zoning, Building, Health and Safety and other related codes, regulations and ordinances. In instances of disputes between tenants and landlords, this department encourages tenants to contact landlords and or property owners in writing and allow a reasonable time for resolution prior to filling out this complaint form. All complaints **MUST** be filled out completely and signed by the complainant.
The identity of the reporting party will remain confidential.

VIOLATION LOCATION AND PROPERTY OWNER INFORMATION
VIOLATION ADDRESS:
PROPERTY OWNER NAME (if known):
PROPERTY OWNER MAILING ADDRESS (if different from above):
PROPERTY OWNER PHONE NUMBER (if known):
APN:
REPORTING PARTY INFORMATION (REQUIRED) **The identity of the Reporting Party will remain confidential.**
REPORTING PARTY NAME:
REPORTING PARTY PHONE NUMBER:
MAILING ADDRESS:
NATURE OF COMPLAINT **Please be specific in describing the complaint. If you have photos, please include those with your complaint. Please also list dates and times if applicable to the complaint.**
Signature of Reporting Party (REQUIRED) **Date:**

FOR OFFICIAL USE ONLY:	
Received By:	Date Received:
Investigated By:	Date Inspected:
Closed By:	
Referred To:	