

VILLAGE of SACKETS HARBOR
112 No. Broad St., Sackets Harbor, NY 13685 (315) 646-3548

ZONING APPLICATION – GENERAL

*Applicant may be required to submit an escrow payment for review fees (e.g. legal, engineering, Village staff, etc.) established by the reviewing board or ZEO with its application. See Zoning Law section 7-6.

Date Received: _____ Fee: _____ Paid: _____ Application Number: _____

Name of Applicant*: _____ Name of Owner: _____

Mailing Address: _____ Mailing Address: _____

Tel. No.: _____ E-mail: _____ Tel. No.: _____ E-mail: _____

*If applicant is not the owner, attach statement by owner of authority to submit this application.

I request a zoning permit for the following project or activity:

Property Address: _____

Tax Map No.: _____ Zoning District: _____ RC _____ VR _____ VC _____ HOD

Project Type: _____ Construction _____ Use _____ Sub-division _____ Planned Development District _____ Demolition

Project Description: _____

Submit the following documents and information:

____ **Construction** – new, alteration, expansion; or sign

1. Plot plan, drawn to scale with accurate dimensions, showing the location of all parcel boundary lines, and all existing and proposed structures/signs on the lot; and distances between structures/signs and parcel lines
2. Building elevations for construction greater than 120 sq. ft.

____ **Use** - new or change of use permitted without Site Plan Review or Special Permit

1. Explanation of the present use of the property, and the proposed use of the property;
2. Information and documents showing the proposed use is permitted without Site plan or special permit
3. Documents showing all licenses, certifications, etc. required by other agencies.

____ **Use and/or Area Variance required** – application denied and applicant provided with Variance Application

____ **All Other Projects and Activities:**

Submit the following supplemental application(s):

- ____ Site Plan Application
- ____ Special Permit Application
- ____ Demolition Application
- ____ Sub-division Application
- ____ Planned Development District Application

____ Use and/or Area Variance required

For Official Use
Action Taken

____ **ZEO** - application denied and
applicant provided with Variance Application

I, _____, affirm that the information submitted with this application is true and accurate to the best of my knowledge.

Applicant Signature

Date