



HEALTH & CODE ENFORCEMENT OFFICE

NOTICE OF INTENTION TO SELL REAL PROPERTY

PER CITY ORDINANCE, the seller of real property is responsible to schedule an inspection and obtain a Sewer Certification from the City of Farrell AND Sharp Collections. The buyer is to receive a copy of the Real Estate Inspection Report, Sewer Certifications (City & Sharp Collection) and Storm Water Inspection Report (if applicable).

For properties east of Mercer Avenue, the seller is also required to schedule a Storm Water Inspection. Attached is a City map of what areas require this inspection (see attached map).

FEE SCHEDULE

- Transfer of Real Estate Inspection- \$100.00
- City Sewer Certification - \$25.00
- Storm Water Inspection - \$50.00

FORM MUST BE COMPLETELY FILLED OUT

Date: _____

Requested By: _____
(Name & Address)

Property Address: _____

Closing Date: _____

Check Number & Amount: _____

Buyer Name: _____

Phone Number: _____

Buyer Address: _____

Seller Name: _____

Phone Number: _____

Seller Address: _____

Please return via: ☐ Fax: _____
Fax Number

☐ Mail * MUST include address
envelope with postage

☐ E-Mail: _____
Email Address

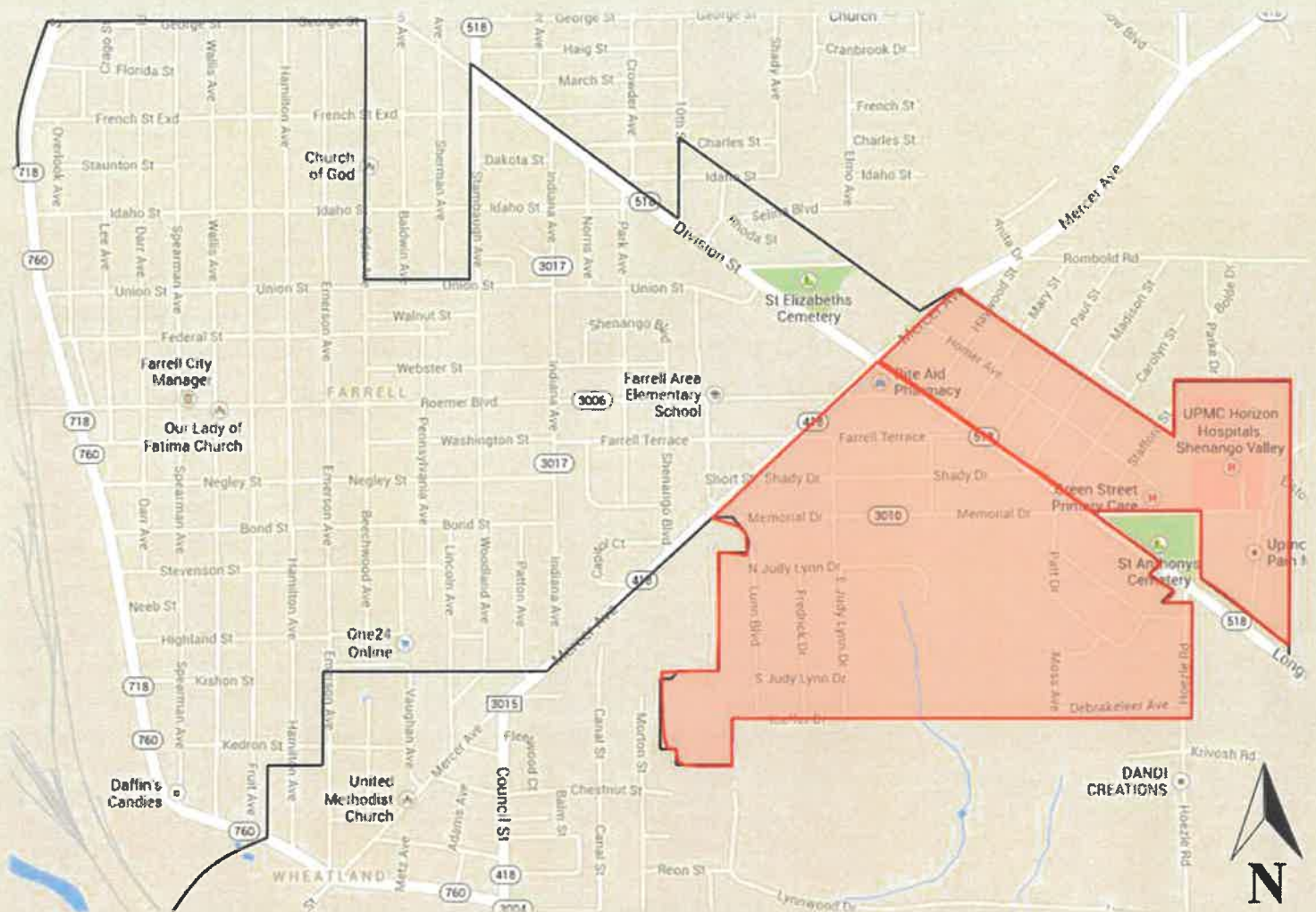
Additional Information/Request

REQUESTS CAN BE FAXED TO THE CODE OFFICE AT 724-398-1827

500 Roemer Boulevard, Farrell, PA 16121
Phone: 724-983-2703 ♦ Fax: 724-983-2719
www.cityoffarrell.com

CITY OF FARRELL

STORM WATER INSPECTION MAP



ALL TRANSFERS OF REAL ESTATE WITHIN THE CITY OF FARRELL REQUIRE A TRANSFER OF REAL ESTATE INSPECTION (\$100 FEE) AND SEWER CERTIFICATION (\$10 FEE) PERFORMED BY THE CITY OF FARRELL.

ADDRESSES LOCATED WITHIN THE RED HIGHLIGHTED AREA REQUIRE A STORM WATER INSPECTION (\$50 FEE) ALONG WITH THE TRANSFER OF REAL ESTATE INSPECTION AND SEWER CERTIFICATION.



SEWER CERTIFICATION REQUEST

CITY OF FARRELL, 500 ROEMER BLVD., FARRELL, PA 16121

Fee \$25.00 – DUE AT THE TIME OF REQUEST

PER ORDINANCE REQUIREMENTS, YOU MUST CONTACT THE FOLLOWING
TO CONFIRM ANY DELINQUENT AMOUNTS DUE:

SHARP COLLECTIONS
114 N. MERCER AVE., SHARPSVILLE, PA 16150
PHONE: 724-962-5633

Please be advised that the owner is responsible for any sewer bills prior to the closing date.
Therefore, if a sewer certification is completed a month prior to closing it may not include the most current bill.

FOR FARRELL PROPERTIES ONLY - Sewer certifications requested for the sale of a property also require a sales inspection. The fee for a sales inspection is \$100.

*For all Farrell property sales, please mail your sales inspection & sewer
certification request*

Attn: Code Office at the address above

For all other requests please mail

Attn: Sewer Billing at the address above

The property inspection & sewer certification fee is payable to the City of Farrell
Sewage billing payments are payable to the City of Farrell SEWAGE

FORM MUST BE COMPLETELY FILLED OUT

Date: _____

Requested By: _____
(Name & Address)

Property Address: _____

Reason for Request:

☐ Property Sale - Closing Date: _____

☐ Refinance - Refinance Date: _____

Check Number & Amount: _____

Has a sales inspection been scheduled? ☐ Yes

**The seller will need to contact the Code Office
to schedule an inspection.* ☒ No
☐ N/A

Buyer Name: _____

Phone Number: _____

Buyer Address: _____

Seller Name: _____ Phone Number: _____

Seller Address: _____

Please return via: ☐ Fax: _____

Fax Number

☐ Mail

* MUST include address
envelope with postage

☐ E-Mail: _____

Email Address

Additional Information/Request

*Rush certifications can be faxed to: (Include a copy of the \$25 check)
Code Office at 724-398-1827 – Sewer Billing at 724-436-5275*

SHARP COLLECTIONS, INC.

Mon, Tues, Thurs, Fri 9:00AM - 4:00PM
PHONE: 724-962-5633
FAX: 724-962-0514

PO BOX 81, 14 E SHENANGO ST
SHARPSVILLE, PA 16150
EMAIL: sharpcollectionsinc@gmail.com

CERTIFICATION OF DELINQUENT ACCOUNTS

DATE: _____

PROVIDED TO:	
DELINQUENT NAME, PROPERTY ADDRESS, AND/OR PARCEL#:	
BILLING DATES:	
TOTAL AMOUNT DUE SHARP COLLECTIONS, INC. AS OF TODAY'S DATE:	

AMOUNTS DUE ARE PAYABLE TO SHARP COLLECTIONS, INC.

******NOTE: The fee for each certification is \$25.00. Completed certifications are valid for 30 days. If a request for balance due is needed after 30 days, an additional certification request and \$25 fee is required. Thank you.**