



SIGN PERMIT APPLICATION

134 S. Oak Street
Jackson, Georgia 30233
Phone - 770-775-7535 Fax - 770-775-8051

PERMIT # _____

TYPE OF SIGN:	_____ GROUND	-	NUMBER OF SIGNS:	_____
	_____ WALL	-	NUMBER OF SIGNS:	_____
	_____ WINDOW	-	NUMBER OF SIGNS:	_____
	_____ ENTRANCE	-	NUMBER OF SIGNS:	_____

TOTAL NUMBER OF SIGNS: _____

ADDRESS OF BUILDING, STRUCTURE, OR LOT TO WHICH SIGN IS TO BE ATTACHED: _____

MAP & PARCEL #: _____

APPLICANT'S NAME: _____

APPLICANT'S ADDRESS: _____

APPLICANT'S TELEPHONE #: _____

FIRM, CORPORATION, OR ASSOCIATION ERECTING SIGN: _____

ADDRESS: _____

TELEPHONE #: _____

CONTACT NAME: _____

THE FOLLOWING ITEMS ARE REQUIRED:

1. WRITTEN PERMISSION FROM THE PROPERTY OWNER GIVING PERMISSION TO ERECT THE SIGN. PERMISSION LETTER MUST CONTAIN PROPERTY OWNER'S NAME, ADDRESS AND TELEPHONE NUMBER AND MUST BE SIGNED BY PROPERTY OWNER AND NOTARIZED.

2. COMPLETE SET OF CONSTRUCTION PLANS WITH THE FOLLOWING ON THE PLANS:

- EACH SIGN'S DIMENSION INCLUDING HEIGHT, LENGTH, WIDTH & SQUARE FOOTAGE
- EACH SIGN LOCATION ON THE SITE INCLUDING SETBACKS FROM ALL PROPERTY LINES (FRONT, SIDE AND REAR YARDS)
- EACH SIGN LOCATION IN RELATION TO THE AREA AROUND THE PROPOSED SIGN LOCATION
- SPECIFY IF THE SIGN WILL HAVE ELECTRICAL COMPONENTS.

APPLICANT

DATE

***OFFICE USE ONLY**

- ZONING OF PROPERTY: _____
- NUMBER OF SIGNS ALLOWED IN THE ZONING DISTRICT:
 - GROUND SIGNS: _____
 - SQUARE FOOTAGE ALLOWED: _____
 - WALL SIGNS: _____
 - SQUARE FOOTAGE ALLOWED: _____
 - WINDOW SIGNS: _____
 - SQUARE FOOTAGE ALLOWED: _____
 - ENTRANCE SIGNS: _____
 - SQUARE FOOTAGE ALLOWED: _____
 - SITE SIGNS
 - ONLY 1 SIGN PER PARCEL ALLOWED: _____

_____**APPROVED** _____**DENIED**

ZONING ADMINISTRATOR

DATE