



COMMUNITY DEVELOPMENT DEPARTMENT
Building Division
221 West Pine St./PO Box 3006, Lodi, CA 95241-1910
(209) 333-6714

Agent Authorization for Contractor

Company Name: _____

Contractor's Name: _____

License Number: _____ Email: _____

I understand that it is the licensed contractor's responsibility to submit a new authorization form each calendar year. If a current form is not on file at the time a building permit application is submitted, an agent of the licensed contractor identified above will not be authorized to apply for a building permit on the contractor's behalf.

The employee(s) listed below are authorized to apply for building permits with the City of Lodi Community Development Department on behalf of the licensed contractor identified above.

The City of Lodi Community Development Department may retain a copy of this form for its records. The most recently dated authorization form for the current calendar year shall supersede all previous authorizations on file and shall remain in effect until the form expires at the end of the calendar year, unless the contractor provides written notification to the Department revoking any or all previously granted authorizations prior to its expiration.

Print Name(s) of authorized employees:

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

7. _____

8. _____

Authorized Signature of Licensed Contractor: _____ Date: _____

*****A copy of the Contractor's driver's license, notarization form, or other verification acceptable to the agency is required to be presented when the permit is applied for to verify the Contractor's signature*****

State of California, County of _____. On _____ before me, _____ (Notary Public) personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature: _____ (Seal)

Staff Use Only

1. Contractor's Driver's License or Signed Photo ID Verified? ☐ YES ☐ NO (If no, continue to step 2.)

2. Contractor had this form notarized? ☐ YES ☐ NO (If no, agent cannot sign for Contractor.)

3. Authorized employee verified? ☐ YES ☐ NO