

Rezone



**Development and
Permitting Services**
333 S. Meridian
Puyallup, WA 98371
253-864-4165
www.cityofpuyallup.org

Application Fees

Application: **\$1080**

Additional review fees, if applicable:

- SEPA review: \$250
- Critical area review: \$160
- Traffic impact analysis review: \$160

A rezone is an application to amend the established zoning map. Rezoning changes the current zoning of a specific parcel(s) to a different zoning that has different development standards or permitted uses.

Rezone applications are reviewed administratively before a decision is made by the Hearing Examiner during a public hearing. If approved by the Hearing Examiner, the Puyallup City Council will approve an ordinance giving effect to the rezone.

Submittal Instructions

- 1 Create an account on <https://permits.puyallupwa.gov/Portal>
- 2 Select "Apply for Planning Permit"
- 3 Select "Rezone" from drop down list. Fill out all sections of the online form and upload all required documents. Note: Failure to upload all the required documents will delay the processing of your application.

Owner Information

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Applicant / Agent Information

☐ Same as owner

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Site Information

Property Address(es): _____

Parcel Number(s): _____

Current Use(s) of Property: _____

Proposed Use(s) of Property: _____

Existing Structures (please indicate size (square feet), type, approximate location, and whether they will remain or be removed):

Nature of Request (be specific):

Criteria

All of the following criteria must be met in order for the Hearing Examiner to approve your Conditional Use request. Please respond FULLY as to how your request meets these criteria, 'Yes' or 'No' answers are not acceptable.

That the use for which the conditional use permit is applied for is specified by this title as being conditionally permitted within and is consistent with the description and purpose of the zone district in which the property is located. After determining what zone your property is in, visit [PMC Title 20](#), click on the chapter associated with your zone, and ensure your proposed land use is listed as a conditionally permitted use. If you have questions, please reach out to the Planning division. (PMC 20.80.010 (1)):

That the granting of such conditional use permit will not be detrimental to the public health, safety, comfort, convenience, and general welfare, will not adversely affect the established character of the surrounding neighborhood, and will not be injurious to the property or improvements in such vicinity and/or zone in which the property is located (PMC 20.80.010 (2)):

Criteria *(continued)*

That the proposed use is properly located in relation to the other land uses and to transportation and service facilities in the vicinity; and further, that the use can be adequately served by such public facilities and street capacities without placing an undue burden on such facilities and streets (PMC 20.80.010 (3)):

The site is of sufficient size to accommodate the proposed use and all yards, open spaces, walls and fences, parking, loading, landscaping, and other such features as are required by this title or as are needed in the opinion of the Hearing Examiner or City Council on appeal, are properly provided to be compatible and harmonious with adjacent and nearby uses (PMC 20.80.010 (4)):

That the granting of such conditional use permit will not be contrary to the adopted comprehensive plan, or to the objectives of any code, ordinance, regulation, specifications, or plan in effect to implement said comprehensive plan (PMC 20.80.010 (5)):

Submittal Checklist

1. Completed and Signed Application Form
2. Detailed Site Plan, containing the following:
 - The site plan shall be drawn on a 24" x 36" sheet using conventional cartographic techniques such as providing a north arrow (top or left reading on the sheet) and graphic scale. The following scales are suggested (unless a scale of similar format (e.g., 1" = 40') is accepted by the city):
 - 1" = 20' (sites under 4 acres)
 - 1" = 50' (sites 4 acres or larger)
 - Site boundaries;
 - Dimensions of property and total square footage of property;
 - Location and height of existing and proposed structures in relation to the site area boundaries, also indicate the dimensions of any existing and proposed structures;
 - Parking and loading areas;
 - Traffic access and circulation;
 - Proposed location of any signage;
 - Proposed lighting plan;

Certification

I hereby state that I am the applicant listed above and certify that all information contained above and in exhibits attached hereto is true and correct to the best of my knowledge and belief and is submitted for consideration by the City of Puyallup, pursuant to the provision of the Puyallup Municipal Code. It is understood that the processing of this application may require additional supporting evidence, data, or statements.

Right of Entry: By signing this application the applicant grants unto the City and its agents the right to enter upon the premises for purpose of conducting all necessary inspection to determine compliance with applicable laws, codes, and regulations. This right of entry shall continue until a certificate of occupancy is issued for the property.

Signature of Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____
(or authorized agent)