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## APPLICATION FOR APPOINTMENT PLANNING COMMISSION TECHNICAL ADVISORY COMMITTEE

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### INTRODUCTION

The Planning Commission Technical Advisory Committee (PCTAC) is appointed by the City of San Antonio Planning Commission which advises the Planning Commission on technical issues related to Major Thoroughfare Plan amendments and Unified Development Code (UDC) amendments. During the 2027 UDC Amendment Cycle, PCTAC would be meeting 4-6 hours per week for 4 to 5 months.

The UDC implements the City's master plan and comprehensive plan policies, including SA Tomorrow, SA Climate Ready, SA Tomorrow Multimodal Transportation Plan, Vision Zero, and the Mayor's Housing Policy Taskforce.

In order to implement these policy documents, the UDC includes regulations for subdivision platting, zoning, street design standards, storm water design standards, historic preservation, and protection of natural resources.

The City of San Antonio, through the Office of Equity, has made a commitment to advancing diversity, equity and inclusion in local government in all of its Departments. Equity means that our policy-making, service delivery, and distribution of resources account for the different histories, challenges, and needs of the people we serve. The Office of Equity is a citywide office focused on advancing social equity within City Government, to help reduce and ultimately eliminate disparities experienced by our most marginalized San Antonio residents, and the Development Services Department will continue to collaborate with that office to advance the City's equity and diversity goals. As such, the PCTAC will also be charged with applying principles and practices of diversity, equity and inclusion to the committee's work.

The PCTAC is composed of the following members:

| Category                              | Number of Regular Seats | Number of Alternates |
|---------------------------------------|-------------------------|----------------------|
| Planning Commission*                  | 3                       | 1                    |
| Board of Adjustment*                  | 1                       | 1                    |
| Zoning Commission*                    | 1                       | 1                    |
| Parks and Recreation Board*           | 1                       | 1                    |
| Community Members                     | 7                       | 1                    |
| Development/Real Estate Professionals | 2                       | 1                    |
| Registered Professional Engineers     | 3                       | 1                    |
| Planning Professionals                | 1                       | 1                    |
| Registered Architects                 | 1                       | 1                    |
| Environmental                         | 1                       | 1                    |
| Historic Preservation                 | 1                       | 1                    |
| Experience                            | Up to 2                 | 0                    |

\*Members appointed directly by this Board or Commission from their membership

## **PLANNING COMMISSION TECHNICAL ADVISORY COMMITTEE APPLICATION**

If you need assistance with completing this application, please contact the Policy Administration Section of the Development Services Department at 210.207.8214 or [UDCAmendments@sanantonio.gov](mailto:UDCAmendments@sanantonio.gov).

### **PROFILE**

Name: \_\_\_\_\_  
(Prefix) (Last Name) First Name (Middle Name) (Suffix)

Preferred Name: \_\_\_\_\_ Title: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Number, Street, and Unit) (City, State, and Zip Code)

Mailing Address: \_\_\_\_\_  
(Number, Street, and Unit) (City, State, and Zip Code)

Contact Information: \_\_\_\_\_  
(Phone Number) (Email)

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Occupation: \_\_\_\_\_

### **QUESTIONNAIRE**

Are you a resident of the City of San Antonio? ☐ Yes ☐ No

In which City Council District do you reside? \_\_\_\_\_

Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities? ☐ Yes ☐ No

If yes, give the title and dates of any position which you have held in such organization:

\_\_\_\_\_  
\_\_\_\_\_

Do you receive any compensation for service on this entity(ies)? ☐ Yes ☐ No

Have you ever been hired for a position with the City of San Antonio? ☐ Yes ☐ No

## **PLANNING COMMISSION TECHNICAL ADVISORY COMMITTEE APPLICATION**

Please select the category which best describes the membership category for which you are applying. You may select more than one.

Planning Professional

Environmental

Development/Real Estate Professional

Historic

Registered Professional Engineer

Experience

Community

If you selected the Registered Professional Engineer, Planning Professional, Registered Architect, Historic, or Environmental Professional category, please describe your professional credential (i.e. type, number, and expiration)

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Please provide a description of your professional, educational and community/volunteer experience.

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Please explain why you would like to serve on this committee.

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Please share your interest and commitment to racial and economic justice and other social equity issues.

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**Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.**

What potential barrier(s) may affect your participation in this committee? Please check all that apply.

- ☐ Child care
- ☐ Meeting times
- ☐ Time commitment
- ☐ Access, location of meetings, and/or transportation
- ☐ Language or translation assistance
- ☐ Other

## **PLANNING COMMISSION TECHNICAL ADVISORY COMMITTEE APPLICATION**

### **DEMOGRAPHIC INFORMATION – OPTIONAL**

The City of San Antonio strives for boards and commissions to be representative of our diverse community. *Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.*

#### **Race/Ethnicity (Please select all that apply)**

- ☐ Hispanic/Latinx
- ☐ White (Non Hispanic or Latinx)
- ☐ Black or African American (Non Hispanic or Latinx)
- ☐ Native Hawaiian/Other Pacific Islander (Non Hispanic or Latinx)
- ☐ Asian (Non Hispanic or Latinx)
- ☐ Two or More Races (Non Hispanic or Latinx)

#### **Gender**

- ☐ Male
- ☐ Female
- ☐ Trans or Non-Binary
- ☐ Other

**Age:** \_\_\_\_\_

**Do you identify as a sexual minority** (such as  
lesbian, gay, bisexual, queer, etc.)?

☐ Yes ☐ No

### **COMMITTEE MEMBER EXPECTATIONS**

- Attend and actively participate in all meetings of the PCTAC.  
*In the event that you must be absent from a PCTAC meeting, it is expected that you will provide 48 hours' notice to the PCTAC Chair and the Staff Liaison. Two or more unexcused absences in a one year period may result in a recommendation of removal from the PCTAC by the Planning Commission.*
- Alert City Staff of conflicts to participation.
- Assist with community and stakeholder engagement.
- Work towards successful outcomes.
- Maintain a working knowledge of the UDC, the City's Comprehensive Plan and Master Plan Policies, the Major Thoroughfare Plan, and other transportation plans, and the manner in which these plans are administered.

## **PLANNING COMMISSION TECHNICAL ADVISORY COMMITTEE APPLICATION**

### **APPLICATION SIGN-OFF**

I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.

OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE RETURN THIS COMPLETED APPLICATION WITH ALL NECESSARY AND SUPPORTING DOCUMENTATION TO THE POLICY ADMINISTRATION SECTION, DEVELOPMENT SERVICES DEPARTMENT NO LATER THAN THE END OF BUSINESS ON JUNE 8, 2026.**

**To submit via email:** [UDCAmendments@sanantonio.gov](mailto:UDCAmendments@sanantonio.gov)

**To submit by mail:**

City of San Antonio  
Development Services Department  
Attn: Lauren Chavez, Interim Policy Administrator  
P O Box 839966  
San Antonio, Texas, 78283-3966

**To Hand-deliver:**

City of San Antonio  
Development Services Department  
Attn: Lauren Chavez, Interim Policy Administrator  
1901 South Alamo Street  
San Antonio, Texas, 78204