



City of Gilroy
 COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 7351 Rosanna Street, Gilroy CA 95020
 (408) 846-0440, main • (408) 846-0429, fax
www.cityofgilroy.org/planning

Temporary Use Permit Application

1. Applicant/Owner Information

Business Name _____

Business Address _____

Applicant _____ Phone _____

Address _____ E-mail _____

I hereby certify that the information in the application package submitted is complete and correct to the best of my knowledge:

Applicant Signature _____ Date _____ E-mail _____

Owner Name: _____ Phone _____

Owner Address: _____ E-mail _____

Property Owner/Manager Signature: _____ Date: _____

Property Owner/Management Phone Number: _____ E-mail _____

2. Property Information

Zoning designation: _____ Assessor's Parcel Number: _____

Property Address: _____

Present Use of Property: _____

3. Proposed Use Information

Hours and days of Operation: _____

Number of Employees _____

Detailed description outlining the proposed use: _____

4. **Filing fee** (see Planning Application Fee Schedule)

5. **Submittal Requirements (Application must be submitted online through [GO Permit](#)):**

- A. Site plan of a suitable scale and clarity to include
 - 1. Property dimensions
 - 2. Location and dimensions of existing buildings and improvements
 - 3. Layout of the proposed use including such things as activity areas, tables, booths, displays, portable toilets, electrical connections, etc.
 - 4. Written approval of the property owner.

PLEASE NOTE

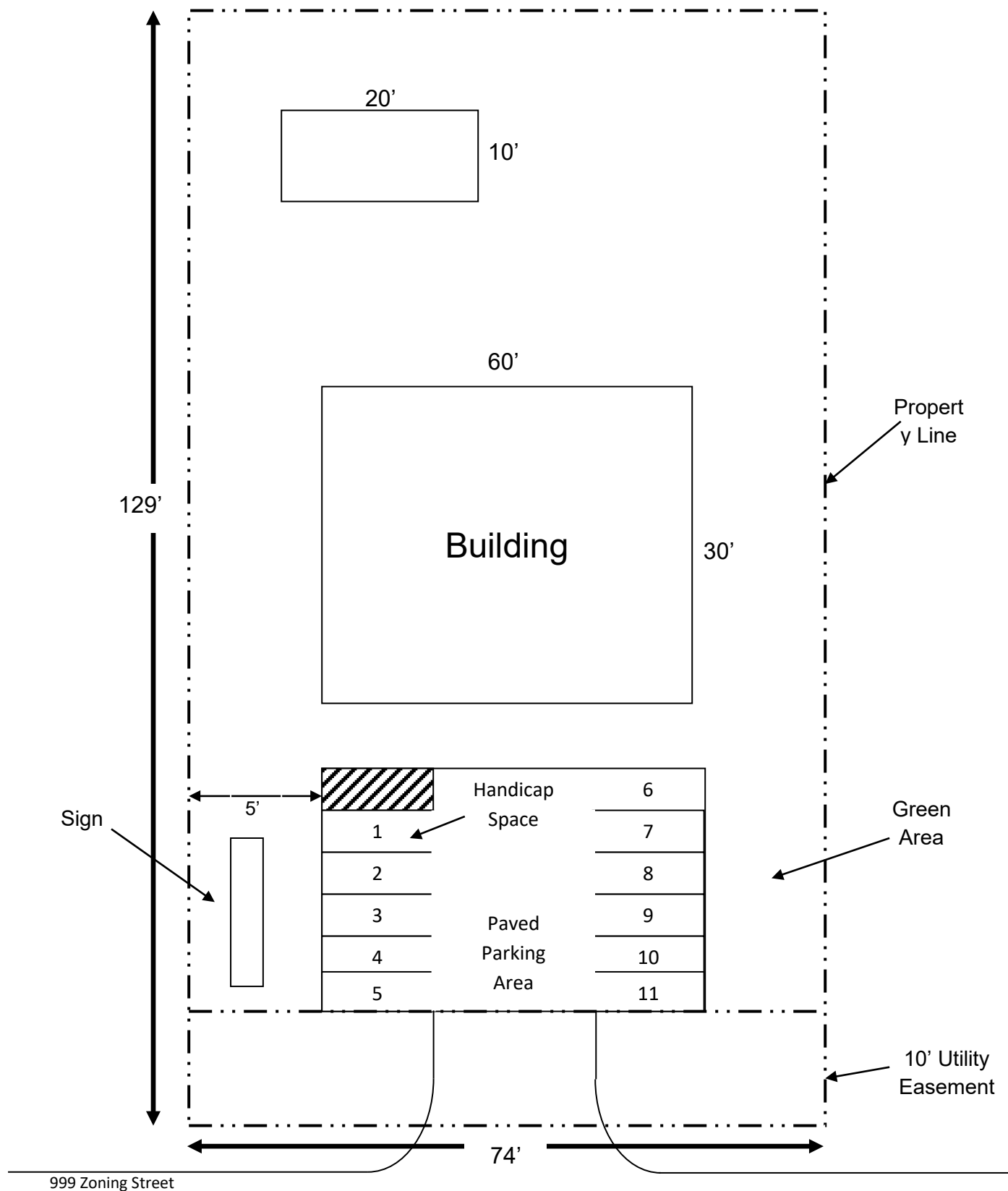
If this application is approved, a City of Gilroy Business license is required

PLANNING DIVISION USE ONLY

Date Filed: _____ Fees: _____ By: _____

Notes/Comments _____

Temporary Use Permit-Site Plan Example



In addition to above:

Layout of the proposed use including such things as activity areas, tables, booths, displays, portable toilets, electrical connections, etc.