



City of Temple City

LOT LINE ADJUSTMENT

APPLICATION

ITEMS REQUIRED

This checklist will be used by staff to determine if an application contains the appropriate requirements to begin the application process. All items listed below must be included for all applications. Certain types of projects may require additional items, as specified on this checklist and supplemental application forms. If any item(s) identified on this checklist is/are not included with the submittal and full payment has not been tendered, the project will not be accepted for submittal. Issuance of a full payment receipt serves as the "Statement of Application," pursuant to GCS 65940. All applicable fees can be found in the city's most current fee schedule. Prior to submittal, consultation with the Planning Division is required to confirm all necessary submittal items to deem the application materially-complete. This checklist is intended to guide applicants in submitting a complete application. The determination of application completeness will be made in accordance with the Permit Streamlining Act.

Address(es) _____

- ☐ Fully-executed Lot Line Adjustment Application and payment of applicable fee (See current fee schedule)
- ☐ Complete sets of plans (drawn to scale and fully dimensioned):

Plans	Letter Size (8.5" x 11")	Tabloid (11" x 17")	Full Size (24" x 36")	Digital (.dwg & pdf)
Site Plan (Existing and Proposed)				1
Survey Maps (Existing and Proposed)				1

- ☐ Current Title Report and legal description.
- ☐ Copy of the current owner's recorded deed.
- ☐ Copy of Assessor's Parcel Map.
- ☐ Documentation of recorded access to the subject property (unless abutting a public street), if not recorded with the current deed.
- ☐ Certificate of Compliance with all of the following:
 - A. Certificate of Compliance
 - B. Exhibit "A" Legal Description Prior to Lot Line Adjustment
 - C. Exhibit "B" Legal Description After Lot Line Adjustment
 - D. Exhibit "C" Owner's Certification (Signed and notarized)
 - E. Exhibit "D" Plat of Property Showing the Lot Line Adjustment
- ☐ Traverse calculations and closure of parcel(s).
- ☐ Copy of underlying record map, parcel map, or record of survey.
- ☐ Proposed grant deed and new legal descriptions, if necessary for conforming parcels.
- ☐ Evidence that affected parcels are legal separate parcels.

- [illegible]

Case Number:

Submittal Date: