



Date Filed: _____

APPLICATION FOR HAMLIN SHELTER USE

Village of East Aurora
585 Oakwood Avenue, East Aurora, NY 14052
Phone: 716.652.6000, opt. 4
Email: melanie.walker@east-aurora.ny.us

NO ALCOHOL IS PERMITTED IN HAMLIN PARK **Please see the park rules for additional restrictions**

***Complete clean up and maintenance of the entire area must immediately follow the activity.**

***Requests of over 50 people or tent usage require a permit from the Village board (DO not use this form)**

***This is NOT for business purposes. You must request a Temporary Use Permit which can be found on the Village website under forms/application.**

Submit Application Not Less Than 60 Days or More Than 75 Days Before Date of Activity

Applicant's Name: _____

Applicant's Address: _____

Resident of the Village of East Aurora: _____ yes _____ no

Phone Numbers: Cell: _____ **Emergency Contact:** _____

Email Address: _____

Date of Event: _____

Time Event Begins: _____ **Time Event Ends:** _____

Number of people attending: _____

Description of the event or use: _____

Specific area(s) of use:

_____ Kiwanis BBQ shelter

_____ Tennis Courts shelter

I make this application and agree to abide by the **Guidelines for Use of Hamlin Park.**

Signature of Applicant

Date

Guidelines for Use of Hamlin Park

1) Introduction

Hamlin Park, herein called the park, is owned by the Village of East Aurora and maintained by the Town of Aurora. The park is intended for use and enjoyment by village and town residents and visitors to the area. All park users, individuals and groups alike, are asked to be courteous towards town and village personnel, neighbors and other park users.

2) Purpose

These guidelines embody the policies and procedures that govern the use of the park. Their purpose is to secure for resident's optimal use and benefit of the park, ensure maintenance of the park, and assure fair and efficient access to the park.

3) Limits on Park Use

The following are not allowed in the park:

- Dogs (not including dogs trained for the visually impaired), cats or other animals
- Alcoholic beverages
- Firearms, air guns or slingshots
- Gambling Archery Golfing
- Fires (other than grills)
- Cutting, marring or injuring any tree
- Littering
- Hunting and trapping
- Snowmobiles
- Broadcasting through loud speaking amplifiers (unless specifically approved in permit)

4) Parking

Parking is not permitted on the grass at any time. Parking is limited to designated parking lots. Driving any vehicle in the park, except for approved park maintenance and public utility vehicles, without express approval, is prohibited. Vehicles may drive on the blacktop into the pavilion area (Aurora Players and Rotary Bandstand) for loading and unloading only. Vehicles and other apparatus or equipment are prohibited within eight (8) feet of any tree. Vehicles are to be removed immediately after loading or unloading. In accordance with fire safety regulation, no vehicles may be left unattended in the pavilion area.

5) Preservation of Property

It is a violation of the Village Code to injure, deface, disturb or befoul any part of the park or any of the buildings, signs, equipment or other park property, or to remove, injure or destroy any tree, flower, shrub, rock or mineral in the park, or to peel any bark from or cut or injure any park tree.

6) Noise

The park is located in a residential neighborhood surrounded by homes. No park event should produce noise levels that interfere with or detract from the enjoyment of the general public in the surrounding area.

7) Hours

Permitted Park hours are from 7 a.m. to 10 p.m.

8) Violation of Park Guidelines

Complaints about alleged violations of park guidelines should be directed to the Village Board. Complaints alleging an imminent danger or threat to life, health or property should be made directly to the East Aurora Police Department.