



CITY OF CORINTH

Pre-Application Conference Checklist and Worksheet

Project Name:

GENERAL INFORMATION

- 1) The Pre-Application Conference is intended to allow for the exchange of non-binding information between the Applicant and City Staff to ensure that the Applicant is informed of pertinent City development regulations and processes.
- 2) The Pre-Application Conference provides an opportunity for the Applicant and City Staff to discuss major development considerations such as utilities, roadways, drainage concerns, Comprehensive Plan elements, specific neighborhood characteristics, and historic information.
- 3) This exchange of information is intended to promote an efficient and orderly review process.

PRE-APPLICATION CONFERENCE CHECKLIST

1. Contact City Staff to schedule your Pre-Application Conference – 940-498-3265 – Planning@cityofcorinth.com
2. Provide a digital copy the preliminary site layout
3. Research the Corinth Unified Development Code – https://www.municode.com/library/tx/corinth/codes/unified_development_code
4. Research the City of Corinth Engineering Design Standards <https://www.cityofcorinth.com/engineering/page/2019-engineering-design-standards>
5. Research the maps of the City of Corinth – Zoning, Sewer, Water, etc... – <https://www.cityofcorinth.com/gis-maps>
6. Complete this worksheet and the **Vested Rights Waiver** and submit to staff a minimum of five (5) business days prior to your scheduled conference – Planning@cityofcorinth.com

APPLICATION TYPE:

- ☐ Plat ☐ Site Plan ☐ Planned Development ☐ Zoning Map Amendment (Rezoning) ☐ Specific Use Permit
- ☐ Zoning Variance ☐ Zoning Special Exception ☐ Comprehensive Plan Amendment ☐ Other _____

PROJECT INFORMATION:

Applicant:	Phone:	Email:	
Project Parcel Tax ID#:			
Subdivision:	Block:	Lot:	Address:
Project Location (if applicable):			

PROJECT SUMMARY:



CITY OF CORINTH

PRE-APPLICATION MEETING

Vested Rights Waiver

The undersigned are all the owners or authorized agents of the owners of a tract of land located within Corinth or its extraterritorial jurisdiction, more particularly described as follows:

The undersigned requested to meet with City representatives on the date noted below for the sole purpose of obtaining information from the City about the development process. The undersigned do not intend this meeting and the information presented at the meeting to constitute the filing of a plan for development for the tract or a platting or zoning or other permit application as set forth in Tex. Local Gov't Code §245.002(a-1) or for any statutory review deadlines to commence at this time.

The undersigned owners understand and agree that a separate application process on forms provided by the City and payment of fees are required to process a plan for development.

Owner(s)/Authorized Agent(s):

Print Name

Print Name

Signature

Signature

Location/Project: _____

ACCEPTED BY THE CITY:

By: _____

DATE: _____