

INSTITUTIONAL OCCUPANCY PERMIT APPLICATION	<i>FIRE MARSHAL'S OFFICE</i> <i>PORT ARTHUR FIRE DEPT.</i> 409-983-8737 300 Waco Avenue Port Arthur, TX 77640	
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BUSINESS NAME	ADDRESS	PHONE

OWNER / RESPONSIBLE PARTY			
NAME	ADDRESS	PHONE	EMAIL

EMERGENCY CONTACT	ADDRESS	PHONE	EMAIL

PERSON SUBMITTING APPLICATION	PHONE	EMAIL

STATE LICENSE TYPE / BUSINESS DESCRIPTION	
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NUMBER OF PATIENT/CARE ROOMS	
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HAS FLOOR PLAN OF BUILDING CHANGED	YES		NO	
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HAS NUMER OF PATIENT / CARE ROOMS CHANGED	YES		NO	
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BELOW FOR OFFICE USE ONLY				
QTY	ITEM	DESCRIPTION	UNIT PRICE	TOTAL
	Permit Fee	Base permit fee	\$100	
	Institutional Inspection Fee	New business consultation / walk-thru	No Charge	
	Institutional Inspection Fee	1-49 beds/patient rooms	\$75	
	Institutional Inspection Fee	50-99 beds / patient rooms	\$100	
	Institutional Inspection Fee	100-199 beds/ patient rooms	\$200	
	Institutional Inspection Fee	200 or more beds / patient rooms	\$250	
	Institutional Inspection Fee	Child day care facilities	\$50	
ACCOUNT # 001-0000-322-82-00 / 001-19-000-4275-00-00-000 Code: FALAR			TOTAL	

Non-refundable payment is due at the time of submittal. Credit card payments accepted through Fire Marshal's Office. All other payment methods accepted in person through City Cashier.

City Cashier: City Hall Annex Building, 444 4th
Street, Port Arthur, TX 77640

PERMIT NUMBER:

Email completed application to :
fireprevention@portarthurtx.gov