

TOWN OF CANAAN
COLUMBIA COUNTY, NEW YORK

DRIVEWAY WORK PERMIT

The undersigned hereby applies for a permit to completely perform work within three (3) months from the date of issuance in accordance with the construction instruction provided.

APPLICANT: _____

ADDRESS OF APPLICANT: _____

OWNER OF PROPERTY: _____

OWNER PHONE: _____

BUILDING: SITE LOCATION _____

TAX GRID # _____

CONTRACTOR: _____

ADDRESS: _____

PHONE: _____

PROPERTY TYPE (X)

____ COMMERCIAL ____ SUB DIVISION ____ SINGLE FAMILY RESIDENCE

____ OTHER _____

WORK TO BE PERFORMED (provide sketch) _____

The applicant agrees to deposit with the Town of Canaan Highway Department, a certified check in the sum of \$ _____ as security that the Town Highway described herein will be restored to it's original condition at the expense of the applicant as soon as work authorized herein has been completed; and, the Town of Canaan is hereby authorized to expend all or so much of said deposit as may be necessary for that purpose, should the applicant neglect or refuse to do the same.

The work authorized under this permit shall be completed within _____ days from the date hereof.

ADDITIONAL SPECIAL CONDITIONS

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Signature (Owner / Applicant)

Date

Date received	Acceptable	Not Acceptable
	Permit #	
Signature Highway Superintendent	Date	

CONDITIONS AND RESTRICTIONS

- 1) The work authorized under this permit shall be performed under the supervision and to the satisfaction of the Town Superintendent of Highways.
- 2) The applicant hereby indemnifies and agrees to hold the Town of Canaan harmless from any damages of any kind which may arise during the progress of the work authorized by this permit.
- 3) All excavated material will be removed from the site and replaced with processed gravel. Back fill will be tamped in six (6) inch lifts.
- 4) Any required culvert will be of minimum fifteen (15) inches unless otherwise specified by the Town Highway Superintendent. Culvert length to be determined by Highway Superintendent. Head wall ends as required.
- 5) The Town Superintendent of Highways reserves the right at any time to revoke, modify or annul this permit if the applicant fails to comply with the terms and conditions set forth herein.

Driveways.

A) Permits

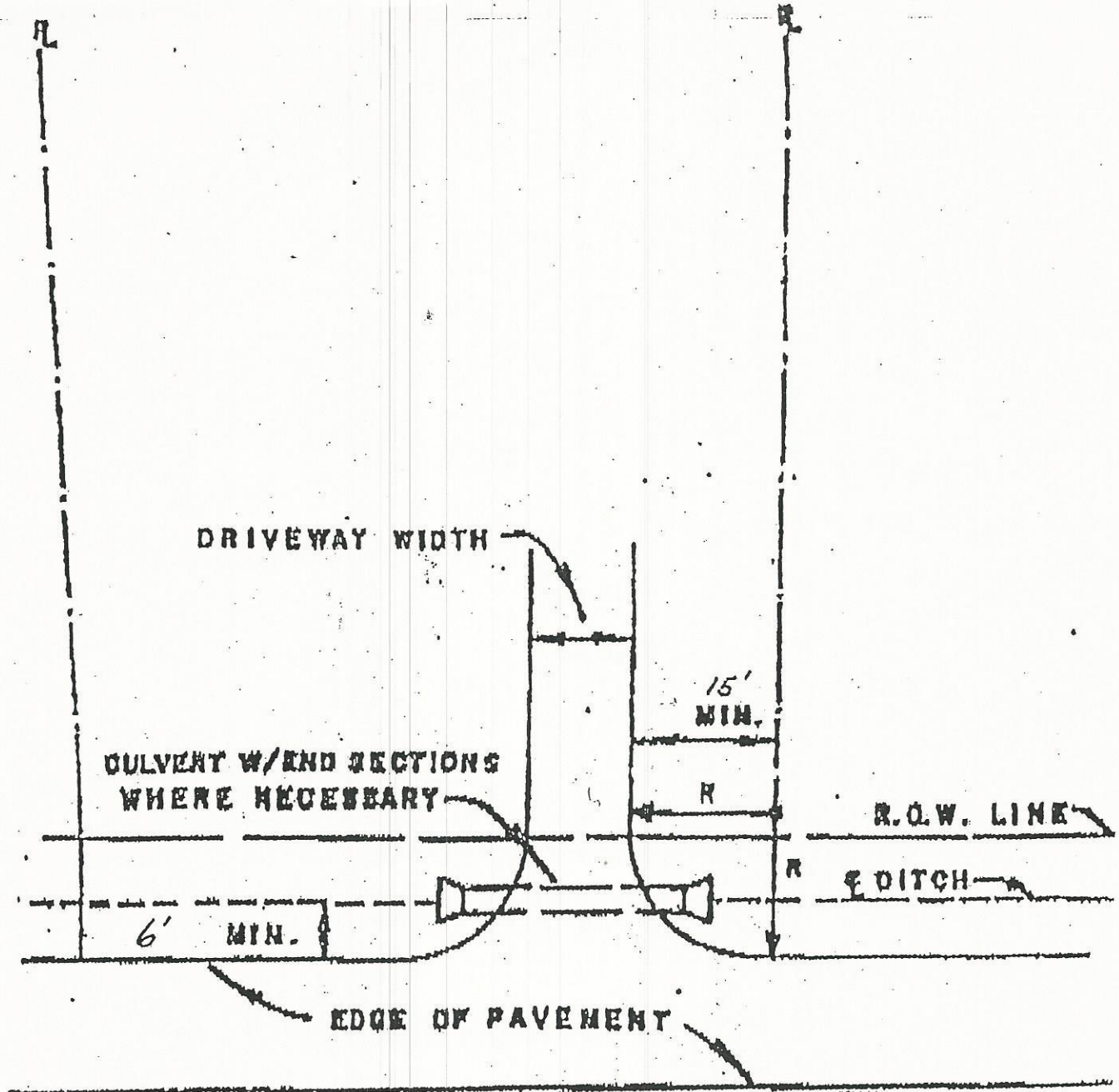
- 1) The owner of the parcel, logger, contractor or the developer shall obtain all necessary permits and construct all driveway entrances to the satisfaction of the governing agency.
- 2) No work shall take place along Town highway until a permit has been obtained.

B) Design

- 1) Driveways shall be designed similar to a road intersection. Driveways shall have adequate sight distance, use MUTCD guide lines.
- 2) Unless otherwise allowed by the Planning Board a separate driveway shall be required for each lot.
- 3) The minimum pavement or gravel width for driveways at the roadway shall be twelve (12) feet. The minimum overhead clearance shall be twelve (12) feet.
- 4) Driveway grades shall have a negative gradient of 2% within 25 feet of the roadway. Where positive elevations are sought, the developer shall submit driveway profiles, grading plan and cross sections to permit a technical evaluation of the proposal by the Highway Superintendent or the Town Engineer.
- 5) The driveway entrance, curbing, gutter, drainage ditch and roadway interface shall be designed:
 - a) Not to channel drainage water from driveway onto or across the roadway.
 - b) Not to channel drainage water from the roadway onto driveway.
 - c) Not to interfere with the drainage flow along curbing gutter or drainage ditch.
- 6) Drive shall be able to support a thirty-ton, tri-axle apparatus.

C) Temporary

- 1) Temporary driveways associated with construction, logging or other similar use shall create an anti-tracking construction entrance consisting of 12" thickness of compacted 1 1/2" stone.
- 2) No temporary driveway shall become permanent without reapplying for a driveway permit.



Not to scale

Residential driveway to road connection plan

Width (W)	Radius (R)
30-40 ft	15 - 20 FT

Town of Canaan Highway Department
Plan 1A of highway permit
typical design
Date: 06/2005