

BOROUGH OF WAYNESBORO

Rules and Conditions for Issuance and Use of Accessible Parking Spaces

It shall be the policy of the Borough of Waynesboro to support the disabled residents in the community in accordance with each person's needs and in accordance with the Americans with Disabilities Act. General and Reserved Accessible Parking Spaces may be designated on the public streets in areas where there is a need for access to business establishments, churches, schools, libraries, etc. Those who own or drive motor vehicles may be assisted by the establishment of General or Reserved Accessible Parking Spaces near their places of residence or duty as appropriate.

The following procedures and/or conditions apply to the issue and use of General or Reserved Accessible Parking Spaces on public streets in the Borough of Waynesboro:

- a) Residents should be aware that only Reserved Accessible Parking Spaces are intended for a designated user with an identified placard identification number. General Accessible Spaces be used at any time by any other driver who has an accessible placard.
- b) Those individuals who need an Accessible Space near their residence or business shall file an application for either a General or Reserved Accessible Parking Space, with the Office of the Borough Manager. The application shall be accompanied by a check in the amount of \$343.00 for a General Accessible Parking Space or \$357.00 for a Reserved Accessible Parking Space. The application fee is to cover costs of administrative processing, labor and material for installation and subsequent removal of signs.
- c) All applications shall be reviewed by the Borough's Street Committee and approved or disapproved by the Borough Council.
- d) General or Reserved Accessible Parking Spaces will be valid for a period of two (2) years (unless canceled sooner if the need ceases to exist) from date that signs are posted. After the two-year period it will be necessary for the resident to reapply. Failure to reapply may result in removal of the accessible space. The application fee will be waived in all cases where signs currently exist.
- e) All applications are subject to final approval by the Borough Council. In event that the application is not approved, the application fee will be returned to the applicant.
- f) General or Reserved Accessible Parking Spaces will be approved only for persons who are full-time residents at the address where the accessible space is designated.

- g) Residents who no longer need or qualify for a General or Reserved Accessible Parking Space shall notify the Borough. The Borough will then remove the accessible signs and clear the space.

ADOPTED BY BOROUGH COUNCIL
September 16, 2020



BOROUGH OF WAYNESBORO ACCESSIBLE PARKING SPACE APPLICATION

Applicant Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Interest of Applicant, if not property owner (agent, lessee, etc.): _____

Property Owner Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Answer the Following Questions

Is off-street parking provided at your residence? ☐ Yes ☐ No
If yes, please explain why this is unsuitable for your parking(use other side if needed):

If you rent, have you discussed the matter of an accessible parking space with your landlord? ☐ Yes ☐ No
Do you have an Accessible Space Placard? ☐ Yes ☐ No
If yes, please give Placard number _____ and provide a copy of placard.
Indicate which type of accessible parking space is being requested. ☐ General ☐ Reserved

NOTE: This application shall be accompanied by a check (\$343 for a **General Accessible Parking Space**, which is designated for any users with the appropriate placard or \$357 for a **Reserved Accessible Parking Space**, which is reserved for a designated user with an identified placard number) payable to "Borough of Waynesboro". This application fee will cover the cost of purchase and erection of the appropriate signs. In the event the application is denied for any reason, the application fee will be refunded in full. Borough Council's Street Committee will review the request and make a recommendation to Borough Council.

BOROUGH USE ONLY

Date Received: ____ / ____ / ____
Fee Paid: \$ ____
Approved _____ Denied _____

I certify that the information provided on this application and supporting documentation and plans are true and correct to the best of my knowledge, information and belief.

APPLICANT
SIGNATURE: _____

PRINT
NAME: _____