



Planning Division, Community Development
900 Church Street Lynchburg, VA 24504
www.lynchburgva.gov or 434-455-3900

PROPERTY OWNER AUTHORIZATION

This document is to be printed out by the applicant or petitioner, signed by the property owner, then scanned and uploaded into the web-based application.

This document is required for both the Application for Certificate of Appropriateness [COA], as well as the Temporary Use Permit.

Please note that neither of these applications will be reviewed without this document attached. Both of these applications require authorization from the property owner for submission.

I, _____, hereby authorize _____,
Property Owner (Print) *Applicant/Petitioner*

to submit this application for _____ at the location of
COA/ Temporary Use (choose one)

Location of property

I have reviewed the details of the submission and the above applicant has my approval to proceed. I understand that this is a legal and binding document, and the City of Lynchburg is not responsible for miscommunication between myself [the property owner] and the applicant.

Signature of Property Owner

Date