



CITY OF MENIFEE

ENGINEERING DEPARTMENT

GP _____

APPLICATION FOR GRADING PERMIT

Planning Case No: _____

In consideration of the granting of this application, the applicant hereby agrees to:

1. Indemnify, defend and save the City, its authorized agents, officers, representatives and employees, harmless from and against any and all penalties, liabilities or loss resulting from claims or court action arising out of any accident, loss or damage to persons or property happening or occurring as a proximate result of any work undertaken under the permit granted pursuant to this application.
2. Remove or relocate an encroachment installed or maintained under this permit, upon written notice from the City Engineer.
3. Notify the City Inspector at least 48 hours in advance of the time when work will be started, and upon completion of the work, immediately notify the City Inspector in writing of such completion.
4. Comply with City Ordinance No. 457, any amendments thereto, the terms and conditions of the permit, and all applicable rules and regulations of the City of Menifee and other public agencies having jurisdiction.
5. The permittee shall accept full responsibility for complying with Federal, State and County environmental laws received; any necessary environmental clearances and/ or permits, prior to commencing any work as authorized by this permit.

Name of Owner: _____

Signature: _____ Phone #: _____

Mailing Address: _____ FAX number: _____

_____ Email Address: _____

Name of Applicant: _____ Contact: _____

Authorized Signature: _____ Phone #: _____

Mailing Address: _____ FAX number: _____

_____ Email Address: _____

Project Description: _____

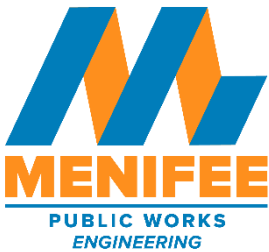
Tract: _____ Lots: _____

Grading Type: ☐ Rough ☐ Precise Number of Sheets _____ Square Footage _____

Earthwork: Raw Cut _____ cy Raw Fill _____ cy

Type of Project:

- | | | |
|---|--|--|
| ☐ Commercial | ☐ Park | ☐ Multiple Family |
| ☐ Industrial | ☐ Single Family - New | |
| ☐ Golf Course, Flood, Etc. | ☐ Single Family - Expansion | |
| ☐ Agricultural | ☐ Surface Mining | |
| ☐ Site Preparation (Clearing and Grubbing) | ☐ Stockpile | |



CITY OF MENIFEE

ENGINEERING DEPARTMENT

ROUGH AND PRECISE GRADING & EROSION CONTROL PLANS

FIRST SUBMITTAL CHECKLIST

THIS FORM MUST BE SUBMITTED WITH FIRST PLAN CHECK

Project Location (All APNs, Addresses, Tract/Parcel Map): _____

Application Date: _____

Project Description: _____

Submit ALL applicable items via PDF to Engineering_Submittals@menifee.ca.gov:

- ☐ Grading Permit Application – Must be signed by property owner
- ☐ Grading Plans – Must be drawn, signed, and stamped by a licensed and registered Civil Engineer
**Grading and Geotechnical Specification must be signed and stamped by a licensed and registered Geotechnical Engineer/Civil Engineer and Geologist (as applicable).*
- ☐ Geotechnical Report – Must be drafted, signed, and stamped by a licensed and registered Geotechnical Engineer (and Geologist as applicable).
- ☐ Title Report for all properties involved – Must be **current**, meaning pulled within the last 6 months.

NOTE – The Title Report must be digital and include valid hyperlinks to any reference items.

Full download of the linked documents shall be provided in a separate reference folder.

- ☐ Final Hydrology and Hydraulic Report
- ☐ WQMP Checklist – Used to determine whether the project requires a WQMP or not
- ☐ Final Water Quality Management Report (if applicable)
- ☐ Structural Calculations for any retaining walls (if applicable)
- ☐ Conditions of Approval (if applicable)
- ☐ Approved Tentative or Final Parcel/Tract Maps (if applicable)
- ☐ Grading Construction Cost Estimate – Must be prepared by a licensed and registered Civil Engineer
 - ☐ *NOTE – Please utilize the latest City template. The Excel Template for the estimate is available on the City of Menifee website under “Engineering Documents and Handouts.”*
- ☐ Copy of Notice of Intent submitted to State Water Resources Control Board (SWRCB).

**WDID Number will be required prior to plan approval.*