

Staff stamps date here when form is filed

TOBACCO RETAILER'S LICENSE APPLICATION

as required under Vallejo Municipal Code (VMC), Chapter 5.10

Planning & Development Services Department

555 Santa Clara Street, Vallejo, CA 94590

www.cityofvallejo.net/TRL Phone 707-648-4326



Application Date: _____ (Each Tobacco Retailer location requires a separate license.)

Application Type (check one): New License ☐ Renewal ☐ Change of Ownership ☐

Business Information.

Business Name:	
Business Type: Individual Sole Proprietor ☐	Corporation ☐ Partnership ☐ LLC ☐ Other ☐
Business Address:	Date established at this location:
Business Phone:	

Existing License/Permit Information. Please provide copies of all licenses and permits listed below.

Business License # _____ Vallejo Tobacco Retail License # _____

California Cigarette & Tobacco Products Retailer License # _____ CUP # _____

Proprietor Information. (All Proprietors must be listed.) Attach additional pages as necessary. License and future correspondence will be mailed to the mailing address listed below.

#1 Proprietor Name:	Phone #:	Email:
Mailing Address:		
Date of Birth:	DL / ID #:	Expiration:

#2 Proprietor Name:	Phone #:	Email:
Mailing Address:		
Date of Birth:	DL / ID #:	Expiration:

Within five years from the date of this application, has the applicant, proprietor, or any other employee of the business, been found to have violated any federal, state, or local laws or regulations applicable to tobacco products or tobacco retailing? _____

Pursuant to City of Vallejo Tobacco Retail Licensing Ordinance Nos. 1875 and 1878 (Vallejo Municipal Code (VMC) Chapter 5.10), a Vallejo Tobacco Retailer License is required for the sale of tobacco products. Licensees are required to comply with all local, state, and federal laws in the operation of their business. By signing this application, each Proprietor: 1) Acknowledges that he or she has been informed of VMC Chapter 5.10, which includes the performance standards and regulations applicable to tobacco retailers; and 2) Authorizes City Code Enforcement Officers to enter the business premises for the purpose of investigation, provided they do so in a reasonable manner, whenever necessary to the investigation of violations of the Ordinance.

Your signature below represents your agreement to comply with the Tobacco Retailer Licensing application requirements per the Ordinance.

I hereby apply for a Tobacco Retailer License with the appropriate fees attached to operate at the above-listed address in the City of Vallejo. I also hereby declare under penalty of perjury the information on this application and any attachments submitted herewith are true and correct.

_____ #1 Proprietor (Printed)	_____ #1 Proprietor (Signature)	_____ Date
_____ #2 Proprietor (Printed)	_____ #2 Proprietor (Signature)	_____ Date

FOR OFFICE USE ONLY

Date Received:	Processed By:	Existing licenses/Permits Submitted: CATPRL _____	Use Permit _____	Bus. License _____
APN:	Zoning:	GP/SP:	Misc:	
TRL:	Amount Due: \$	Amount Paid: \$	Payment Method Used:	Credit ☐ Cashier's/Check # _____ MO # _____