

## Youngwood Borough

### Firewood Policy

This policy establishes guidelines for the removal of firewood on Borough owned properties and rights-of-way when trees are cut down by the Borough or by a third party hired by the Borough.

1. If a third party hired by the Borough offers a discounted rate to haul the wood away, the Borough has the right to honor that agreement, as it is the Borough's responsibility to obtain the best price.
2. Should an agreement not be made, any trees that are removed, the wood will remain on said Borough property.
3. When the Borough removes trees along the roads, it will continue to utilize the wood chipper as it goes along to expediate the process. No wood will be left along public roads.
4. If the Borough removes any significant number of trees where the logs, limbs, etc. can be safely left on the ground, the wood will remain on said Borough property.
5. Any resident or employee of the Borough that submits a Request for Firewood Form to the Borough will be placed on a rotating list.
6. Upon removal of trees, the resident or employee who is top in the rotating list will be notified by a phone call from Borough staff advising of the location of the wood. Date of phone call will be documented.
7. Once the call is received by the resident or employee, he/she will have five (5) days to remove the wood from said Borough location at their own risk. Residents or employees will be responsible for cutting the wood, using their own equipment, hauling away wood and clean-up of site.
8. Resident or employee removing wood shall not cause any damage to Borough property.
9. Employees shall not remove wood on Borough time.
10. Resident or employee removing wood shall not sale it for personal gain.
11. Any violation of this policy shall be cause for removal from list.

Policy adopted by Borough Council on the 2<sup>nd</sup> day of September, 2025.

Youngwood Borough

Request for Firewood

I, the undersigned resident/employee hereby request firewood from Youngwood Borough. I understand that this request will be fulfilled on a rotating list that is maintained by Youngwood Borough. I understand that it is my responsibility to cut the wood, haul the wood and clean-up site.

I understand that if I violate any portion of the Borough's Firewood Policy (Attachment A), I will be removed from the list.

I agree to release Youngwood Borough from liability and waive any and all claims of any kind which may arise as a result of my request, including but not limited to any and all injuries, vehicle damage and property damage.

AGREED TO this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Resident/Employee Signature

\_\_\_\_\_  
Resident/Employee (Print)

\_\_\_\_\_  
\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Witness