



Development Services

Alcohol Permit Location Verification

Please complete the requested information below and submit this form along with a completed T.A.B.C application

Name of Applicant: _____ Phone: _____

Name of Business: _____ Phone: _____

Application Address: _____

Email address: _____

Legal Description of Property:

Addition: _____ Block: _____ Lot: _____

Is there currently or has there ever been a T.A.B.C. license at this property?

Yes _____ No _____

If Yes, when does it or did it expire? _____

*****In addition to the sale of alcoholic beverages, please provide an accurate statement of all other business or entertainment activities to be conducted at the application address:**

NOTICE: Acceptance for the processing of this form does not imply that the location/building follows all applicable ordinances. This form is only for distance check and zoning use. Consult with the Development Services Department regarding all **other requirements before investing any time or money.**

Complete the top portion of the Alcohol Permit Location Verification form. The legal description and zoning verification of the property must be included on the form. Applications will not be processed without this information. Submit the completed Alcohol Permit Location Verification form with your TABC application form to the Development Services Department. There will be a Health and Zoning Review *before* a distance check inspection. If the application is approved for distance and zoning, you will receive an inspector signed Alcohol Permit Location Verification form and an Alcohol Permit Billing Acknowledgement Form from the Consumer Health Department to the e-mail address on the application. Both forms and payment receipt must be taken to the City Secretary's Office on the 7th floor.

If the application is denied for distance or zoning, paperwork will be attached to the application explaining the denial reason and any recourse you may have to file for a zoning change or apply for a variance.

(NOTE: Before obtaining the City Secretary's signature, please ensure that the applicant's signature under item 14 of the TABC application has been notarized by a Notary Public for the State of Texas.)

If you have any questions or need further assistance, please contact (817) 392-2222.