

# TOWN OF LAKE PLEASANT

2679 Route 8 P.O. Box 799

Lake Pleasant, NY 12108

Phone: 518-548-3625

Fax: 518-548-3028

## Short-Term-Rental (STR) Owner Registration Form

(Registration Fee: \$50/Unit Registered)

Owner of property \_\_\_\_\_

Permanent Address (*Mailing*) \_\_\_\_\_

Phone Number \_\_\_\_\_

Local contact \_\_\_\_\_

Local contact phone number \_\_\_\_\_

Physical address of property  
\_\_\_\_\_

Maximum occupancy of building \_\_\_\_\_

Please answer the following questions as yes or no.

1. Are fire extinguishers available and up to date? \_\_\_\_\_
2. Are smoke detectors present and up to date? \_\_\_\_\_
3. Is there a carbon monoxide detector on each floor? \_\_\_\_\_
4. Are there adequate exit routes in case of emergency? \_\_\_\_\_
5. Is an escape plan posted? \_\_\_\_\_ (*Recommended if not obvious*)

Note: Please continue, sign and date where indicated on rear.

6. Is the septic system in alignment with occupancy? \_\_\_\_\_

6 a. Has the septic tank been pumped as recommended? \_\_\_\_\_

It is recommended that a septic tank be pumped every 2-3 years or more frequently if signs of pooling or odor are present.

7. If well water is available, has it been tested? \_\_\_\_\_ *(Encouraged and Recommended)*

Note: Regarding septic and well testing - Information about well and septic testing and kits for same are available at our local soil & water department. (518-548-3991 or [www.hamcoswcd.org](http://www.hamcoswcd.org))

8. Is there adequate parking for your guests ? \_\_\_\_\_

9. Is the address visible for emergency services? \_\_\_\_\_

10. Are railings present on staircases and decks as required by NYS Building Code Safety Requirements? \_\_\_\_\_

*(Note: Current NYS Building Code regarding railing requirements:*

- Railings are required on decks when distance from deck surface to finished grade is greater than 30".*
- Railings are required on steps or stairs when more than three rises are involved in a stairway section.)*

Approved registration does not constitute a warranty by the Town of Lake Pleasant that the premises are suitable for commercial purposes, and property owners are responsible for adhering to the requirements of New York State Code Regulations as well as any third-party Short-Term Rental Provider in ensuring that units are appropriately maintained in the conditions required for said purpose.

Signature of Applicant \_\_\_\_\_

Date of Application \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Initials of Town Representative accepting application \_\_\_\_\_