Timberlake Police Department

Vacation House Check Form

Date + Time Received:	*Officer Receiving*
Name:	*Home Phone*
Address:	*Cell/Work Number*
Date Leaving:	*Date Returning*
Time Leaving:	*Time Returning*

Emergency Contact Person: _____

Emergency Number: _____

Do they have a key: ..... ***YES or NO***

Do you have an alarm system? ..... ***YES or NO***

Company Name: _____ *Phone:* _____

Will there be any inside lights left on: ..... ***YES or NO***

Are the inside lights on timers: ..... ***YES or NO***

What lights will be left on: ***Kitchen / Living Room / Hallway / Family Room Bedroom / Garage /***

Other: _____

Will there be any outside lights left on: ..... ***YES or NO***

Are the outside lights on timers: ..... ***YES or NO***

Are motion activated ..... ***YES or NO***

Other: _____

Do you have any broken doors, windows, or torn screens? ..... ***YES or NO***

If so, location: _____

Will you stop your mail & newspaper delivery? ..... ***YES or NO***

If not, is someone collecting them for you? ..... ***YES or NO***

Are pets in the house or yard? ..... ***YES or NO***

If so, type of pet and person caring for them? Type of pet: _____

Contact Name: _____ *Phone:* _____

Describe vehicles or property left outdoors, while on vacation:

1. Make: _____ *Model:* _____ *Color:* _____ *Year:* _____ *License #:* _____ *State:* _____

2. Make: _____ *Model:* _____ *Color:* _____ *Year:* _____ *License #:* _____ *State:* _____

Date	Time	Officer#	Results	Date	Time	Officer#	Results