



Village of Riverton
1200 East Riverton Road
Riverton, Illinois 62561

ATTENTION: Village Clerk

SUBJECT: Freedom of Information Act Request

Pursuant to the Illinois Compiled Statutes Freedom of Information Act (5 ILCS 140/1 et seq.), I would like to formally request certain information / documents from the Village of Riverton.

Specifically, I am interested in the following information / documents:

1: Board Meeting Minutes for the period of time from date _____ to date _____ pertaining to the subject of *(give detailed description of subject)* _____

2: Other information as described below from date _____ to date _____ pertaining to *(give detailed description of documents requested)* _____

Also pursuant to the Freedom of Information Act, if there are any costs associated with reproducing the above named documents, (5 ILCS 140/6{a}), these costs will be paid by me upon delivery of the requested documents.

Sincerely,

Signature

Date

Printed Name of Requestor _____
Street Address _____
City State Zip _____
Telephone Number _____