



ELIZABETHTOWN BOROUGH
PERMIT APPLICATION FOR WORK ON STREETS AND IN THE RIGHT-OF-WAY

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT
PLEASE PRINT ALL INFORMATION CLEARLY

GENERAL INFORMATION:

Name Of Utility: _____

Address: _____

Contact Person: _____

Phone Number: _____ **Email:** _____

The Utility is also the applicant: YES _____ NO _____

APPLICANT INFORMATION (If not the utility)

Applicant's name: _____

Address: _____

Phone Number: _____ **Email:** _____

The above-named utility will also be the contractor: YES: _____ NO: _____

If the utility is not the general contractor this section must be completed.

Name of Contractor: _____

Address: _____

Contact Person: _____

Phone Number: _____ **E-mail:** _____

PA Contractor Registration Number: _____

Subcontractor Name: _____

Address: _____

Contact Person: _____

Phone Number: _____ Email: _____

PA Contractor Registration Number: _____

Architect/Engineer Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Contact Person: _____

Phone Number: _____ E-mail: _____

PA Contractor Registration Number: _____

Proof of Insurance (Required for all permits being submitted):

All contractors and subcontractors are required to submit current proof of insurance with their application.

Certificate of Insurance can emailed to: boro@etownonline.com or to the Building Code Official:

ggobrecht@etownonline.com

PROJECT INFORMATION:

Location of project: (St. address:) _____

Description of work, including approximate size of street opening(s) or total length of tunneling or boring within the public right-of-way:

Work will include (check all that apply): Macadam _____ Grass _____ Sidewalk _____ Bore _____

Project start date of work: _____

Check here if this was an emergency: YES: _____ NO: _____

Unless the work was for an emergency situation, work shall not commence until a permit has been issued to the applicant. For emergency repairs, the application must be filed within three business days of the repair.

NOTE: ANY DAMAGE TO THE ROAD SURFACE WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR. ALL OPEN TRENCHES MUST BE RESTORED ACCORDING TO THE BOROUGH'S SPECIFICATIONS. ADDITIONAL FEES AFTER RESTORATION WILL BE ACCESSED.

SIGNATURE AND ACKNOWLEDGMENT

By signing below, I certify that the project described in this application and any attached plot plans will be completed and the property used as stated. I acknowledge that it is my responsibility to identify the location of any drainage, stormwater, utility, or other easement restrictions affecting the property. I will not build, construct, erect, plant, assemble, or store any structure or materials within an easement. The Borough of Elizabethtown is not responsible for locating rights-of-way, property lines, or recorded restrictions.

I authorize designated Borough officials and their inspectors to enter the property to investigate, inspect, and examine the land and structures described in this application to verify compliance with the Construction Code and the accuracy of the information provided.

I understand that no excavation or construction may begin until the Borough issues a Construction Code Permit. By signing this application, I certify that all statements and supporting documentation are true and correct, and I acknowledge that this application is made to induce official action by the Borough. I understand that false statements may subject me to the penalties of 18 Pa. C.S. §4904 (unsworn falsification to authorities).

I acknowledge that issuance of a Borough Permit or Construction Code Permit is based on the representations in this application and that the Borough may revoke any permit if the use or structure violates applicable Borough, County, State, or Federal laws or regulations, or if the permit was issued in error or based on misrepresentations.

I accept responsibility for ensuring compliance with all applicable Borough ordinances during and upon completion of the permitted work. I understand, that if applicable, that a final inspection by the Construction Code Official and issuance of a Certificate of Occupancy are required before the permitted structure may be occupied, and that it is my responsibility to schedule the final inspection and obtain the Certificate of Occupancy prior to occupancy.

I understand that occupying or permitting occupancy before a Certificate of Occupancy is issued violates the Uniform Construction Code and may result in penalties, removal or rework of completed work to allow proper inspection, and fees for delinquent inspections if the Building Code Official or the Construction Code Official must inspect after occupancy.

Nothing in this application relieves me of the obligation to comply with the Zoning Ordinance or other Borough ordinances, nor does it prevent the Borough from enforcing those ordinances. I acknowledge that additional permits or certificates of use and occupancy may be required under the Zoning Ordinance and that it is my responsibility to obtain all required approvals before the structure authorized by this Construction Code Permit may be occupied.

Authorized Signature

Date

Please Print Name Clearly

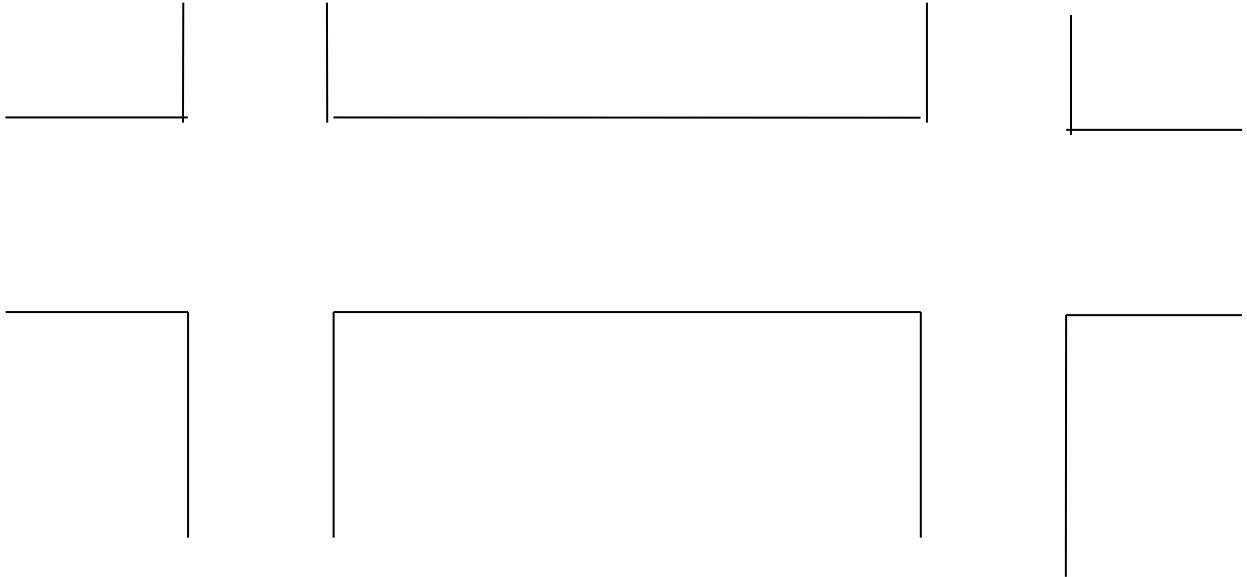
Applicant _____ Or Contractor _____

Building Code Official

Date Approved

THE APPLICANT OR CONTRACTOR IS RESPONSIBLE FOR MAKING THE PA ONE CALL FOR LOCATING OTHER UTILITIES.

**PROPOSED LOCATION FOR
WORK WITHIN THE R-O-W**



Indicate on the above drawing the approximate location of the proposed work. Include as a reference: street names, and house numbers, and if excavating, the number and size of the street opening and distances from curb line.

Completed applications can be delivered in person to the Borough Office, mailed to 600 S. Hanover St., Elizabethtown, PA 17022 or emailed directly to the building code official at ggobrecht@etownonline.com.