

Shoreline Statement of Exemption



**Development and
Permitting Services**
333 S. Meridian
Puyallup, WA 98371
253-864-4165
www.cityofpuyallup.org

Application Fees

Application fee: \$120

Additional review fees, if applicable:

- SEPA review: \$250
- Critical area review: \$160
- Traffic impact analysis review: \$160

This application is for an exemption from the Shoreline Management Act Substantial Development requirements.

A Statement of Exemption must be obtained from the City for a development or use that is exempt from a Substantial Development Permit but still requires other permits, like a building permit. The developer must reference the specific exemption provision from WAC 173-27-040 (see SMP Appendix A) and provide a summary of the Administrator's analysis on the project's consistency with the Master Program and the Act. While the exemption removes the

need for a public hearing under a Substantial Development Permit, it does not exempt the project from complying with the local SMP or State SMA.

Submittal Instructions

- 1 Create an account on <https://permits.puyallupwa.gov/Portal>
- 2 Select "Apply for Planning Permit"
- 3 Select "Shoreline Statement of Exemption" from drop down list. Fill out all sections of the online form and upload all required documents. Note: Failure to upload all the required documents will delay the processing of your application.

Owner Information

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Applicant Information

☐ Same as owner

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Site Information

Parcel Number(s): _____

Property Address: _____

Current Use of Property: _____

Proposed Use of Property: _____

Nature of Request (please be specific):

1. Name of stream body that the proposed development or action is proposed to be adjacent from (note: in the City of Puyallup only Clarks Creek and Puyallup River, and their associated wetlands, are subject to the Puyallup Shoreline Management Program (SMP) regulations):

2. Current use of the property with existing improvements:

3. Proposed use of property:

4. Identify exemption as outlined in [WAC 173-27-040](#):
(Identify the specific WAC section found in [WAC 173-27-040](#) that exempts the development from a Substantial Development Permit. The exemption does not exempt the development from compliance with the local SMP or State SMA, but rather exempts the project from public hearing requirements under a Substantial Development Permit).
5. State how the proposal is consistent/inconsistent with policies of the Shoreline Management Act (SMA):
(The applicant should review and identify how the project relates to RCW 90.58 and WAC 173-27 in response to this question)

6. State how the proposal is consistent/inconsistent with policies of the Shoreline Master Program (SMP):
(The applicant should review and identify applicable regulations and policies in the Puyallup SMP as it relates to the proposal. Find the SMP online at: www.CityofPuyallup.org/SMP)

Critical Area Identification

The purpose of this section is to determine if a critical area report is required due to the development site being on or near any critical areas. All critical areas identified and their associated buffers, must be shown on the title and map. You can look up critical areas and buffers on the City's interactive GIS portal at <https://gis-portal-puyallup.opendata.arcgis.com/> then scroll to the "Applications" section of the page and select "City of Puyallup Critical Areas App" to view. If there are critical areas on or adjacent to the subject parcel, you may be required to provide a critical area report(s). Please see PMC 21.06.530 for general critical area report requirements. Please contact the planning division for critical area questions.

Based on the applicant's knowledge and research of the project site, please select any of the critical areas listed below that are located on or within 300 feet of the property boundaries.

- | | | |
|---|--|--|
| ☐ Wetlands | ☐ Wellhead Protection Area | ☐ Aquifer Recharge Area |
| ☐ Lakes/Ponds | ☐ Habitat Corridor | ☐ Flood Zone |
| ☐ Streams/Creeks | ☐ Habitat Conservation Area | <i>Flood Classification:</i> _____ |
| <i>Waterbody name:</i> _____ | ☐ Seismic Hazard Area | ☐ Volcanic Hazard Area |
| ☐ Puyallup River Shoreline | ☐ Clarks Creek Shoreline | ☐ Landslide/Erosion Hazard Area |
| <i>Shoreline Classification:</i> | <i>Shoreline Classification:</i> | <i>Slope Classification:</i> |
| ☐ Conservancy | ☐ Conservancy | ☐ Slopes 0% - 15% |
| ☐ Rural | ☐ Rural | ☐ Slopes 16% – 39% |
| ☐ Urban | ☐ Urban | ☐ Slopes 40% or Greater |

Please describe the critical areas checked above and their location in relation to the proposed development. Please show their location on any plans to be submitted:

Critical Area Identification *(continued)*

Do you know of any present or past critical area studies that have been conducted for critical areas on-site or adjacent to the site? Please describe below; including their date, scope, conclusions, and parcels they included:

Do you know if any critical areas have been placed inside a tract or a protection easement that is recorded on the title or plat for this site or any adjacent site? Please describe below, including name of tract or easement, location, and Puyallup permit number or recording number:

Submittal Checklist

1. Completed and signed Application Form

2. Vicinity Map

- Area map showing the proposed site and its geographic relationship to major natural and build features (e.g. streets, water bodies, etc.) within one (1) mile in all directions of the site.

3. Detailed Site Plan, containing the following:

- The site plan shall be drawn using conventional cartographic techniques such as providing a north arrow (top or left reading on the sheet) and graphic scale. The following scales are suggested (unless a scale of similar format (e.g. 1" = 40') is accepted by the city):

1" = 20' (sites under 4 acres)

1" = 50' (sites 4 acres or larger)

- Site boundaries;
- Dimensions of property and total square footage of property;
- Location and height of existing and proposed structures in relation to the site area boundaries, also indicate the dimensions of any existing and proposed structures;
- Parking and loading areas.
- Existing conditions data
 - Locate and identify structures and conditions (natural and built) that exist onsite prior to development; include items such as buildings, roads, paved areas, water courses, significant vegetation, underground tanks, points of connection to utility systems, and fences.
 - Depict existing adjacent structures and conditions such as public or private roads, parking areas, railroad tracks, water courses, ordinary high water mark (OHWM), a line 200-feet from the floodway, etc.
 - Show the adjacent existing land uses (residential, commercial, etc.) and zoning designations.
- Existing easements
 - The plan should locate and show the dimensions of all easements on the site. Indicate the easement holder and purpose.

6. Critical Area Report (as applicable)

7. Environmental checklist (as applicable)

- [Flood Habitat Assessment](#)
- [Fish and Wildlife Assessment](#)
- [Mitigation Plans](#)
- [Wetlands](#)

Certification

I hereby state that I am the applicant listed above and certify that all information contained above and in exhibits attached hereto is true and correct to the best of my knowledge and belief and is submitted for consideration by the City of Puyallup, pursuant to the provision of the Puyallup Municipal Code. It is understood that the processing of this application may require additional supporting evidence, data or statements.

Right of Entry: By signing this application the applicant grants unto the City and its agents the right to enter upon the premises for purpose of conducting all necessary inspection to determine compliance with applicable laws, codes, and regulations. This right of entry shall continue until a certificate of occupancy is issued for the property.

Signature of Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____
(or authorized agent)