



City of Toledo

130 North 2nd Street • PO Box 236 Toledo Washington 98591
Phone: 360.864.4564

Appeal of Administrative Decision

MUST BE FILLED OUT COMPLETELY – INCOMPLETE APPLICATIONS WILL BE RETURNED

<i>"Any person aggrieved by others, recommendations, permits, decisions, or determinations made by a city official in the administrative enforcement of the Development Code may appeal such decision to the City Council in writing using the application within ten (10) days of such decision. The City Council shall conduct a pre-decision open record public hearing no less than fifteen (15) days no more than thirty (30) days after receiving the appeal and issue a decision no later than seven (7) days after the close of the public hearing."</i>	Return to: Toledo City Hall PO Box 236 130 N Second Street Email: cityoftoledo@toledotel.com	Official Use Only Date Received: _____ Received By: _____ Transmittal to Mayor: _____ Open Recording Hearing: _____ City Council Decision Date: _____ Decision/Comments: _____ _____ _____ Date Sent to Applicant: _____
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Name _____ Address _____
City _____ State _____ ZIP _____ Phone _____
Email _____

Designated Representative

If you wish to have someone other than yourself represent your variance request at the application conference and before future hearings, please provide the contact information for that person below:

Name _____ Address _____
City _____ State _____ ZIP _____ Phone _____
Email _____

Please state the date and nature of the Administrative Decision and the grounds for appeal:

Please feel free to add additional pages if needed or include any photographs, drawings, or any other material you feel will help us better understand your appeal.

I/we certify that I have read and understand the information on this application and affirm the information and documents provided is true and accurate to the best of my knowledge.

Check One: ☐ Owner ☐ Designated Representative

Date

Updated 2026