



City Supervisor/Building Official
P.O. Drawer 9
South Bend, WA 98586
Phone: 360-875-5571
FAX: 360-875-4009
TDD: 1-800-833-6388
E-mail: dennis.houk@southbend-wa.gov
Website: www.southbend-wa.gov

Certificate of Sewer Availability/Side Sewer Permit

To be completed by owner/applicant/contractor:

Parcel Number: _____ Project Address: _____
Legal Description: _____
Property Owner: _____
Mailing Address _____ City _____ State _____ Zip _____
Phone # _____ Phone # _____ Email _____
Proposed Use: _____
General Project Description: ☐ Building Permit ☐ Short Subdivision ☐ Preliminary Plat
☐ Other: _____
Size of Pipe _____
Registered Sewer Contractor: _____
Or Qualified City Employee: _____
On included sheet of paper, provide the following: All outside dimensions of building to be served, Location of building on property to be served, Alignment of the proposed Side Sewer.

Public Sewer Utility: South Bend

To be completed by purveyor:

The above named Public Sewer Utility is capable of and will supply sewer service to the referenced project or subdivision:

- 1: Is said sewer currently available, with service connection provided as required, to serve the proposed development? ☐ Yes ☐ No
- 2: Will the developer design, fund, construct and provide financial surety for the necessary systems to extend sewer service to the site and provide service connections as required? ☐ Yes ☐ No
- 3: Service is subject to the following: _____

This Certificate of Sewer Availability is non-transferable to other projects and shall be valid as long as the Referenced project remains active and is not modified.

Certified by: _____
Print Name Title
Signature Date

South Bend Municipal Code Chapter 15.76 UTILITIES

15.76.110 Side sewer permits required.

A. A developer must obtain a side sewer permit for any connection to the city sewer system.

B. A permit which includes side sewer work in a public area or the connection with or opening into any public sewer other than through the normal connection point of a "Y", "T", or stub, will only be issued to a registered side sewer contractor or qualified city employee.

C. A permit which includes side sewer work on private property will only be issued to:

1. The owner of the property (but such permit does not allow the owner to connect the side sewer to a public sewer except through the normal opening of a "Y", "T", or stub under the supervision of the city supervisor or his representative);
2. A registered sewer contractor; or
3. A qualified city employee.

D. Side sewer permits are not transferable. No authorized person, including any sewer contractor or qualified city employee, may lay any pipe pursuant to any other person's permit.

E. No permit will be issued for side sewer connection before the main sewer is accepted by the city. (Ord. 1222 § 1, 1997).

15.76.120 Costs of side sewer borne by owner.

A. The property owner must pay all costs and expenses related to the installation and connection of the side sewer.

B. The owner must indemnify the city from any loss or damage that may directly or indirectly be caused by the installation of the side sewer. (Ord. 1222 § 1, 1997).

15.76.130 Side sewer permitting process.

A. Side sewer permits will be issued by the city supervisor.

B. The applicant for a side sewer permit must supply the city supervisor with the following information, on a form provided by the city:

1. Owner's name;
2. Address of property to be served;
3. Owner's mailing address;
4. Name and address to which bills must be sent;
5. Registered side sewer contractor's or qualified city employee's name and proof of qualification;

6. Legal description of the property to be served;
7. All outside dimensions of building to be served;
8. Location of buildings on property to be served;
9. Purpose of building; and
10. Alignment of the proposed side sewer.

C. All required fees must be paid before any side sewer permit is issued. Such fees may include, but are not limited to: permit fees, stub fees, general facilities connection charges, in-lieu-of-assessment charges, reconnection charges, and/or any other charges (outstanding or otherwise) associated with the permit or the property.

D. The permit card must be posted on the job before starting the work and must be readily accessible to the city supervisor.

E. The installer of the side sewer must meet with the inspector on the job whenever so directed.

F. No side sewer may be backfilled before approval of the city supervisor. (Ord. 1222 § 1, 1997).

15.76.140 Side sewer contractor registration required.

A. To assure safe and quality construction of side sewers, and safe and quality connection of side sewers to the public sewers of the city, no person, other than the owner of the property involved, may construct, install, repair, reconstruct, excavate, or connect to the public sewers of the city any side sewer, unless he is:

1. A side sewer contractor holding a valid, unsuspended current certificate of registration issued by the Department of Licensing of the State of Washington (pursuant to Chapter [18.27](#) RCW); or
2. A qualified employee of the city.

B. All such registered side sewer contractors and/or qualified city employees:

1. Must adhere at all times to the then-current requirements of the city relating to side sewers, connections to public sewers, and side sewer contractors, including reasonable requirements of the city supervisor relating to construction, installation, reconstruction and repair of side sewers; and
2. Will be liable for all damage to the public sewers and sewage treatment plant of the city. (Ord. 1222 § 1, 1997).

15.76.150 Each side sewer to have individual side sewer connection, unless exception granted.

A. Not more than one primary structure may be connected to the sewer system by a single connection unless an exception is granted by the city supervisor before the construction of such connection.

B. If more than one primary structure is connected to the public sewer system by a single connection, a mutually beneficial easement must be granted to the respective properties over the shared portions of the connection, thus assuring that all properties involved will have perpetual use of the side sewer. Provisions must also be made for maintenance and access for repair. The property owner must:

1. Record the easement(s) with the county auditor; and
2. Give a copy to the city. (Ord. 1222 § 1, 1997).



Provide Drawing of Side Sewer and Information: