

Date Examined \_\_\_\_\_  
Zoning/Building PER# \_\_\_\_\_  
Date Issued \_\_\_\_\_  
C.O. No. \_\_\_\_\_  
Date Issued \_\_\_\_\_  
Application approved  
and Permit granted by: \_\_\_\_\_  
\_\_\_\_\_  
Chief Building & Zoning Inspector  
Denied a/c \_\_\_\_\_  
\_\_\_\_\_  
Chief Building & Zoning Inspector

**GRAND VIEW  
BUILDING AND ZONING  
DEPARTMENT**  
151 River Road  
Grand View-On-Hudson  
NY 10960  
845 358 2919 ext 1

Map \_\_\_\_\_ Blk \_\_\_\_\_ Lot \_\_\_\_\_  
Location \_\_\_\_\_  
Zone Dist \_\_\_\_\_  
Date: \_\_\_\_\_

**PAYMENT RECEIVED**

From \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Signer of Check)  
Est. Cost of Construction \$ \_\_\_\_\_  
Zoning Appeal \$ \_\_\_\_\_  
Zoning Applic. \$ \_\_\_\_\_  
Building Per. \$ \_\_\_\_\_  
Cert. of Occup. \$ \_\_\_\_\_  
Total \$ \_\_\_\_\_  
(Dept. Use Only)

**APPLICATION FOR ZONING / BUILDING PERMITS**

(To be filled in by Applicant)

—See Reverse Side For Instructions—

**1. Application is hereby made**

☐ Use ☐ Alter ☐ Demolish  
☐ Erect ☐ Extend ☐ Occupy  
☐ Repair ☐ Remove ☐ Convert

**2. Present use of structure or land** \_\_\_\_\_

**3. Proposed use** \_\_\_\_\_

**4. Estimated Cost of Construction \$** \_\_\_\_\_ **Job Location** \_\_\_\_\_

**5. Name, Address Telephone Number and email address:**

a. Owner \_\_\_\_\_

b. Architect or Engineer \_\_\_\_\_

N.Y.S. License No. \_\_\_\_\_

c. Builder or Contractor \_\_\_\_\_

d. Plumber \_\_\_\_\_

Rockland County License No. \_\_\_\_\_

e. Electrician \_\_\_\_\_

Rockland County License No. \_\_\_\_\_

f. HVAC \_\_\_\_\_

Rockland County License No. \_\_\_\_\_

6. If a Special Permit or Variance was granted, give date of decision \_\_\_\_\_

7. Size of Lot: Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_

8. Dimensions of Existing Structure: Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_

9. Dimensions of New Construction: Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_

10. Briefly describe nature of work to be done: \_\_\_\_\_

**AFFIDAVIT**

Village of Grand View  
County of Rockland  
State of New York } ss.:

ss.:

ss.:

I We \_\_\_\_\_

Residing at \_\_\_\_\_

I am \_\_\_\_\_

State that \_\_\_\_\_

We are the owner(s) (lessee, engineer, surveyor, architect, builder, or agent of the owner) of all that certain lot, piece of parcel of land and buildings, situated in the Village of Grand View, described in the foregoing application; and I (we) do hereby make application for a permit to erect, add to, alter, or move, the structure as per statements filled out hereon and to use such structure for purposes stated, and plot showing location is submitted herewith; and I (we) do hereby agree that the provisions of the Grand View Zoning Ordinance and the State Building Construction Code will be complied with whether the same are specified herein or not; and I (we) declare under the penalties of perjury that the statements contained in the application herein are true to the best of my (our) knowledge, information and belief. I (we) also declare that the structure or area described in this application will not be occupied or used until I (we) have obtained a Certificate of Occupancy. Where application is made by one other than the owner, such party states that he is authorized by the owner to make within the application and that the work is authorized by the owner.

Witness: \_\_\_\_\_

Signed: \_\_\_\_\_

Tel. No. \_\_\_\_\_

If not witnessed by Building Department personnel,  
Notary signature is required.

Sworn before me this \_\_\_\_\_

day of \_\_\_\_\_ 20 \_\_\_\_\_

Notary Public, State of New York

## INSTRUCTIONS

1. In making this application, submit the following
  1. Two (2) copies of this form.
  2. Two (2) sets and a PDF of building plans.
  3. Two (2) copies and PDF of plot plan
  4. Required total fees.
  5. Certificate of Workmen's Compensation and Disability Benefits Ins. Or Owner's affidavit.
2. Plot plans drawn to scale, shall show area, dimension, and location of lot: size and exact location of proposed structures, additions or alterations: all existing structures on lot; streets, curbs, sidewalks, parking spaces, driveway, yards and set back; and such other information may be necessary.
3. Building plans drawn to scale shall show structural details, floor plans, elevations, plumbing, electrical, heating and ventilation details.
4. No building permit or Certificate of Occupancy shall be issued by the Zoning Administrator unless all provisions of the Zoning Code and the State Building Construction Code are in compliance.
5. Fees are based on the estimated cost of construction. This office reserves the right to adjust any fee prior to issuing the Certificate of Occupancy if it is shown that the original fee was not sufficient to cover the actual cost. On request, the applicant shall be required to file an Affidavit of Final Cost.
6. Mandatory inspections are required for issuance of a Certificate of Occupancy. A form listing mandatory inspections will accompany the Building Permit.
7. It shall be unlawful to use or permit the use of any building or premises or part thereof, hereafter created, erected, changed, converted or enlarged wholly or partly, in its use or structure, until a Certificate of Occupancy shall have been issued.
8. This office reserves the right to require that the affidavit of compliance on the application for a Certificate of Occupancy be submitted and signed by the architect or engineer of record.

**NO WORK IS TO BE STARTED UNTIL THE PERMIT HAS BEEN ISSUED  
NO USE OR OCCUPANCY OF STRUCTURE OR LAND WITHOUT CERTIFICATE OF OCCUPANCY**