



City of Greenville | Community Development Department
2315 Johnson Street | Greenville, TX 75401 |
903.457.3181 Fax: 903.457.0503 |
Email: inspections@greenvilletx.gov

TEMPORARY SIGN PERMIT APPLICATION



APPLICANT (PRIMARY POINT OF CONTACT)

Applicant Name: _____ Company: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

SIGN DETAILS

Is this a renewal? ☐ Yes ☐ No

Address of Sign: _____ Start Date: _____ End Date: _____

Message on the sign: _____

Where will the sign be located? (Check all that apply)

☐ On Building - provide an elevation showing where on the building you will be placing the sign.

☐ Free-Standing - draw site plan (on back) showing location of sign.

Type of Sign: ☐ Inflatable Device ☐ Banner/Pennant/Flag ☐ Civic Promotional ☐ Portable

☐ New Subdivision ☐ Sandwich Board (Central Area only) ☐ New Development

Time Limits (unless otherwise noted, one (1) sign is allowed per street frontage):

Inflatable Device: Thirty (30) consecutive days; one (1) annual renewal; at least thirty (30) days between events

Banner/Pennant/Flag: Thirty (30) consecutive days; two (2) annual renewal; at least thirty (30) days between events

Civic Promotional: Determined by Community Development Director

Portable: Forty-five (45) consecutive days; one (1) annual renewal; at least thirty (30) days between events

New Subdivision: The sooner of twelve (12) consecutive months or ninety percent (90%) completion of subdivision

Sandwich Board: No time limit; must be removed daily after business hours; one (1) allowed per business

New Development: No time limit; must be removed upon issuance of Certificate of Occupancy

AUTHORIZATION AND ACKNOWLEDGEMENTS

I have carefully read the complete application and know the same is true and correct. I understand the ordinances governing the construction activity described in this application, and agree to comply with all provisions of the City ordinances, State laws, and all property restrictions, whether herein specified or not. As the owner of the above property or a duly authorized agent, I hereby grant permission to enter the premises and make all necessary inspections.

Signature: _____ Date: _____

Draw Site Plan on Reverse Side...



SITE PLAN

Show property lines, building locations, streets, alleys, driveways, and the proposed sign location