Sunnyvale Municipal Court

Motion for Credit for Time Served

Defendant Name (Please print): _____

Citation Number(s): _____ **Date of Request:** _____

Offense(s) (List all that apply): _____

_____

TO THE HONORABLE JUDGE OF SAID COURT:

I, the undersigned Defendant, do hereby waive the filing and reading of a sworn complaint, waive my right to trial and enter my plea of ☐ **GUILTY** or ☐ **NO CONTEST** (CHECK ONE) to the above-stated Class C misdemeanor charge(s) pending against me in the Sunnyvale Municipal Court and request that the court grant me time served. **I understand that I must submit proof of my incarceration with this request. I understand that my plea may result in a conviction appearing on either a criminal record or driving record.**

COMPLETE ONE OF THE FOLLOWING:

A. I was incarcerated in (location)_____ from (date) _____ to _____.

B. I am currently incarcerated in (location)_____, and I have been incarcerated continuously since (date) _____.

DOCUMENTATION FROM FACILITY OF INCARCERATION MUST BE ATTACHED

_____ _____ _____
Defendant's Signature Date of Birth DL# (if applicable)

_____
Defendant's Address City State Zip

_____ _____
Phone# Email Address

Requests and documentation may be submitted to the Court in person, mail, or emailed to the court information below. A Defendant is responsible for verifying whether this motion has been granted.

SUNNYVALE MUNICIPAL COURT | 127 N. COLLINS RD. | SUNNYVALE, TX 75182
OFFICE: (972) 203-4144 | EMAIL: court@sunnyvaletx.gov | WEBSITE: www.sunnyvaletx.gov

OFFICE USE ONLY

ORDER ON TIME SERVED

On the _____ day of _____, 20 ____, the above Motion for Credit for Time Served was considered by the Court, and is hereby : _____ **GRANTED** _____ **DENIED**

MUNICIPAL COURT TOWN OF SUNNYVALE, TX

_____
Presiding Judge
Sunnyvale Municipal Court
Dallas County, Texas