

City of Bevil Oaks, Texas
Floodplain Development
Permit Application

Permit #: _____

Received By: _____

Date Received: _____

Instructions: Complete all questions. If any item does not apply, indicate by placing "NA" in the blank area. Do NOT leave any area blank.

Section 1: Owner Information

Property Owner's Full Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____
Email Address: _____

Is the owner a corporation or partnership? ☐ Yes ☐ No

If yes, please attach a letter on company stationary, signed by an authorized individual authorizing the applicant to file an application on behalf of the company *

Section II: Application Information

☐ Same as owner (if checked, skip to section 3)

Applicant's Full Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____
Email Address: _____

Section III: Subject Property Information per JCAD

Physical Address of Property: _____
City: _____ State: _____ Zip: _____
Legal Description: _____
Lot #: _____ Block #: _____ Subdivision: _____
List of all roads which this property can be accessed: _____
Total Current Land Area: _____ Vicinity Map Attached? ☐ Yes ☐ No

All permits must provide a 9-1-1 Address for any property requesting a Floodplain Permit

Section IV: Proposed Development**Development of Land: (check all that are applicable)**

- | | | | |
|--|---|---------------------------------|-----------------------------------|
| ☐ Clearing | ☐ Fill | ☐ Mining | ☐ Drilling |
| ☐ Grading | ☐ Excavating (except for structural development checked above) | | |
| ☐ Watercourse Alteration (including dredging & channel modifications) | | | |
| ☐ Road, street or bridge construction | | | |
| ☐ Subdividing | Name of subdivision: <input type="text"/> | | |
| ☐ Construction of Utility | Type of Utility: <input type="text"/> | | |
| ☐ Other (please specify) <input type="text"/> | | | |

Development of Structure(s): (Check all that are applicable)

- | | | |
|---|--------------------------------------|---|
| ☐ New Construction | ☐ Relocation | ☐ Demolition |
| ☐ Addition | ☐ Alteration | ☐ Repair |
| ☐ Remodel | ☐ Replacement | ☐ Other <input type="text"/> |

Structure Type: (check all that are applicable)

- | | | |
|--|--|--|
| ☐ Habitable Structure | Living Area (sqft): <input type="text"/> | # of bedrooms: <input type="text"/> |
| ☐ Single Family Residence (1 family) | | |
| ☐ Multi-Family Residence (2-4 families) | | |
| ☐ Mobile/Manufactured Home | Located in Mobile Home Park | ☐ Yes ☐ No |
| ☐ Recreational Vehicle | Located in Mobile Home Park | ☐ Yes ☐ No |
| ☐ Commercial | Type: <input type="text"/> | |
| ☐ Combined Use (Residential and Commercial) | Type: <input type="text"/> | |
| ☐ Non-Residential | ☐ Floodproofing | Type: <input type="text"/> |

Floodproofing Certification Attached?

☐ Non-inhabitable

- | |
|--|
| ☐ Garage |
| ☐ Storage Building |
| ☐ Barn |
| ☐ Other: <input type="text"/> |

Type of Foundation

- | |
|--|
| ☐ Building on Slab |
| ☐ Building on Piers, Piles, or Columns |
| ☐ Building by bringing in dirt/sand/other materials |

☐ Certification that this won't flood neighbors?**Project Costs:**Estimated market value of the existing structure: Estimated cost of proposed project: \$

The cost of the proposed construction equals or exceeds fifty percent (50%) of the market value of the existing structure, "Substantial Improvements/Substantial Damage" provisions shall apply. Contact the Floodplain Administrator before proceeding.

Section V: Engineering Study and Documentation/Consultants

Site Plan Attached? ☐ Yes ☐ No

Construction Plan Attached? ☐ Yes ☐ No

Certifications by engineers or architect attached? ☐ Yes ☐ No

Plan showing the extent of watercourse relocation and/or landform alterations? ☐ Yes ☐ No

Plans from engineer showing "No Rise" if in the floodway? ☐ Yes ☐ No

List of Professional Surveyor Used: (Must include name, address, phone#)

List of Professional Engineer Used: (Must include name, address, phone #)

List of Professional Contractor Used: (Must include name, address, phone #)

List of Any Other Professional Used: (Must include name, address, phone #)

All items must be completed and turned in before application can be considered. Minimum turn around time for any floodplain permit is 2-3 business days, but can take up to 10 business days once everything is complete.

Section VI: Owner/Applicant's Acknowledgement and Certification

By my signature below, I acknowledge that I have read and understand the following:

1. No work of any kind may start until a Floodplain Development Permit is issued by Bevil Oaks.
2. The Floodplain Permit may be revoked if any false statements are made in this application or its attachments.
3. The Floodplain Permit expires if work in accordance with this application is not commenced within 6 months of issuance or if the work is not completed within 12 months.
4. If the Floodplain Permit expires or is revoked for any reason, all work must cease until a new permit is issued. The applicant will be required to submit a new application with any accompanying fees.
5. It shall be unlawful to use, occupy or permit the use or occupancy of any building, development, or premises, or any part thereof, hereafter created, erected, changed, converted, altered, or enlarged until the development is in complete compliance with the City of Bevil Oaks' ordinances. Upon completion, a certificate of occupancy will be issued stating such.
6. Applicant may need other permits to fulfill local, state and federal regulatory requirements. It is the applicant's responsibility to determine what permits are needed and to obtain these permits from the appropriate authorities.
7. Construction costs undertaken in accordance with this application are applicant's responsibility. Applicant is not permitted to erect permanent structures or signs on or over any portion of Bevil Oaks right-of-way or within established setbacks.
8. Applicant must construct the improvements in strict conformance with the plans and specifications submitted with this application and as approved by Bevil Oaks. Failure to do so will result in applicant being required to modify or reconstruct the improvements at applicant's cost.
9. Maintenance of improvements remain the applicant's responsibility, and the City retains the right to require any changes, maintenance, or repairs as necessary to protect life and property.

I hereby certify to the following:

1. I have carefully read the complete application and all its attachments and certify that all documents submitted are true and correct.
2. There is no outstanding tax liability to Jefferson County on the subject property.
3. The owner of the subject property, if different from the applicant, has authorized the submittal of this application.
4. As the owner of the subject property or a duly authorized applicant, I hereby grant permission to representatives of Bevil Oaks to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this application.
5. All machinery and/or equipment must be placed in accordance with current ordinances.

Applicant Name

Applicant Signature

Date

Office Staff Name

Office Staff Signature

Date

Floodplain Administrator Name

Floodplain Administrator Signature

Date

City of Bevil Oaks, Texas

Action VII: Permit Determination

I have reviewed the floodplain permit application and determined that all items are included.

☐ Yes ☐ No

I have reviewed the floodplain permit application and determined that the proposed activity in conformance with provisions of the local City ordinances, currently Ordinance # _____.

☐ Yes ☐ No

If accordance with all regulations and all items included, a permit for beginning the proposed development will be issued. **Please note, if any changes are made, updates to this permit are immediately required. NO Exceptions.**

Permit is hereby ☐ Approved ☐ Denied

Floodplain Administrator Signature

Date

If permit application is denied, the Floodplain Administrator will provide written summary of any deficiencies and reasons for such denial. Applicant may revise and resubmit an application to the Floodplain Administrator or may request a hearing from the City Council.

Appeals Appealed to the City Council _____
 Council Meeting Date Assigned _____
 City Council Decision _____

*** Must be in attendance or the appeal will automatically be denied. ***

Reasons/Conditions: _____

Compliance Action

The local Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law of damage prevention.

Inspections

Date: _____	Inspected By: _____	☐	Pass	☐	Fail
Date: _____	Inspected By: _____	☐	Pass	☐	Fail
Date: _____	Inspected By: _____	☐	Pass	☐	Fail

Notes: _____

Certificate of Occupancy Issued: _____

Floodplian Administrator Signature

Date