



City of Leander Community Resource Grant Program Conflict of Interest Policy & Disclosure Statement for Applicants

As an applicant for the City of Leander Community Resource Grant Program, your organization must adhere to the highest standards of integrity and transparency. To ensure fair and impartial grant administration, all applicants are required to review, acknowledge, and sign this Conflict of Interest Policy.

Policy Statement:

A conflict of interest exists when an applicant, its officers, directors, employees, or agents have a financial, familial, or other relationship with City officials, employees, or committee members that could influence, or appear to influence, the outcome of the grant application process.

Disclosure Requirements:

Applicants must disclose any actual, potential, or perceived conflicts of interest, including but not limited to:

- Any employment, business, or family relationship with a City of Leander official, employee, or committee member.
- Any gifts, payments, or benefits provided to a City official, employee, or committee member within the past 12 months.
- Any other circumstances that may compromise, or appear to compromise, the impartiality of the grant review or award process.

Certification:

By signing below, the applicant certifies that:

- They have read and understand the City of Leander Conflict of Interest Policy.
- They have disclosed any actual, potential, or perceived conflicts of interest as described above.
- They agree to promptly notify the City of Leander in writing if any conflict arises during the grant period.
- They understand that failure to disclose a conflict of interest may result in disqualification from the grant process, termination of funding, or other remedies as determined by the City.

Signature:

I certify that the information provided is true and accurate, and that any grant funds awarded will be used solely to provide programs and services benefiting City of Leander residents.

Applicant Organization:
Authorized Representative Name & Title:
Signature:
Date:

Instructions:

- Please complete and sign this form.
- Attach it to your grant application submission.
- If you have questions about what constitutes a conflict of interest, contact the City of Leander Grants Administrator at Grants@leandertx.gov.