



APPLICATION FOR MINOR CONDITIONAL USE PERMIT

City of La Habra Planning Department
110 East La Habra Blvd, La Habra CA 90631
Phone: (562) 383-4100 Fax: (562) 383-4476
www.lahabraca.gov

Office Use Only

MCUP _____

APPLICANT

Property Owner(s) (use mailing address)

Name _____

Address _____

Phone: Home () _____

Work () _____

Fax () _____

E-mail _____

Representative (acting on behalf of the property owner(s))

Name _____

Address _____

Phone () _____

Work: () _____

Fax: () _____

E-mail _____

CONTACT

Send all **short-term** correspondence to:

Property Owner ☐

Representative ☐

Send all **long-term** correspondence to:

Property Owner ☐

Representative ☐

INFORMATION

Location of Property _____

Legal Description of Property Tract No. _____ Lot No. _____ or Attached ☐

Assessors Parcel Number _____

Present Use _____ Present Zoning _____

REQUEST

Project description:

PROPERTY OWNERS AFFIDAVIT

STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF LA HABRA

I, (We) _____, being duly sworn, depose and say that I am (we are) the owner (s)* of the property involved in this petition and that the statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my (our) knowledge and belief and that I (we) have the intention to proceed with the application and understand that the application shall become null and void within six (6) months from the date this application is deemed incomplete as required by L.H.M.C. Section 18.08.130. In addition, I (we) have the intention to proceed with the actual construction work in accordance with these plans within two (2) years from the date of granting of the Minor Conditional Use Permit and understand that this Minor Conditional Use Permit if granted, becomes null and void if I (we) do not proceed with the actual construction work in accordance with these plans within two (2) years from the granting of this Minor Conditional Use Permit, pursuant to LPMC 18.66.110.

SIGNED _____

SIGNED _____

Subscribed and sworn to before me on this _____ day of _____ 20____

by _____ proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature *Power of attorney must accompany affidavit if signed by other than the actual owner of record.

REQUIRED FINDINGS

The Director of Community and Economic Development is required to make a “Finding of Fact” based upon the following questions and answers and such other evidence as many be established at a public hearing. Granting of the request is dependent upon proof that all four conditions have been met.

- A. That the granting of such Minor Conditional Use Permit will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
- B. The subject site is physically suitable for the type of land use being proposed.
- C. The use is conditionally permitted within the subject zone and complies with the intent of all applicable provisions of this title.
- D. The granting of this Minor Conditional Use Permit is consistent with the Comprehensive General Plan.

OPERATIONAL CHARACTERISTICS

Please list all relevant characteristics of your proposal/business including, but not limited to the following: days and hours of operation, number of employees and a complete description of services provided.

NOTICE

Approval of your plans and specifications are subject to all conditions and requirements which may be imposed by the Director of Community and Economic Development and/or the City of La Habra Planning Commission. The Director shall make a written determination on a Minor Conditional Use Permit within thirty days from the city’s determination that the project is exempt from the California Environmental Quality Act. This application shall become null and void within six months from the date of the project being deemed initially incomplete. An extension of one (1) year may be approved by the Director of Community and Economic Development upon the submittal of a Continuance request fee, as per the fee schedule to cover the costs of extending the application.

The approval of your plot plans and specifications SHALL NOT be held to permit or approve any omission or deviation from, or any violation of the provisions of any city codes or ordinances or state laws except for the above specifically requested conditional use under a section of the City of La Habra Zoning Code.

FOR OFFICE USE ONLY:

Application and Fee Received By _____ Date _____

REQUIRED ITEMS

This application shall be accompanied by a digital copy of a plot plan and description of the property involved showing the location of all existing and proposed buildings, plans and descriptions of the proposed use of the property with ground plans and elevations for all proposed buildings, a description of operations for the proposed use, a reference to the provisions of this title under which the application is sought, and a mail list for all properties adjacent to and directly across the street from the exterior boundaries of the subject property, as shown on the latest equalized assessment roll.