



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

APPLICATION FOR A TRANSIENT MERCHANT LICENSE

To ensure ordinance compliance, please reference Chapter 8, Article 5 of the City of Petoskey Code of Ordinances which requires that all transient merchants obtain a license prior to engaging in business as a transient merchant in the City of Petoskey. License is based on a calendar year, January 1 to December 31. Please submit completed form and fee to the City Clerk.

APPLICANT INFORMATION <i>Person managing the business.</i>	
Name:	
Local Street Address: <i>(PO Box not acceptable)</i>	City, State, Zip Code:
Permanent Street Address:	City, State, Zip Code:
Telephone Number:	Email Address:
Title/Business Role: <i>(e.g., proprietor, agent)</i>	

BUSINESS INFORMATION	
Name:	
Permanent Street Address: <i>(PO Box not acceptable)</i>	City, State, Zip Code:
Mailing Address: <i>(If different than permanent street address)</i>	City, State, Zip Code:
Telephone Number:	Email Address:
State of Incorporation:	

GENERAL APPLICATION REQUIREMENTS
Proposed City Location(s) for Conducting Business:
Duration of Activity:
Description of goods or merchandise to be sold:
Method of Sale: <i>(e.g., in-person, by sample or auction)</i>

_____ Provide written permission from the property owner to conduct business on private property.

_____ Provide written permission from City staff to conduct business on public property.

_____ Provide proof/copy of a transient merchant's license under Act 51, Public Acts of 1925, as amended, including evidence of the required bond.

APPLICANT SIGNATURE

I hereby agree to comply with all requirements of the City of Petoskey Code of Ordinances, County and State regulations. I, the undersigned, hereby certify that the information and documents provided are accurate and true.

Applicant Signature

Date

Note: Please reference the City of Petoskey website at www.petoskey.us for the annual Schedule of Fees and Charges.

CITY USE ONLY

License Fee: _____ GL Account #: 101.081.476

License Approved: _____ Denied: _____ For Calendar Year: _____

License Number: _____ License effective through: _____

Reason for denial: _____

City Clerk Approval

Date