Village of Cass City

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Office Hours 8:00am to 4:30pm M-F

INTERNAL USE ONLY

Date Received:

To be considered for an economic development incentive within the Village of Cass City, applicants must return a completed form and required attachments to the Village offices. If found to be eligible for an incentive, applicants must appear at a public meeting to present the project and receive questions. If approved, applicants must abide by all requirements outlined in the Village's Development Incentives Policy. For assistance in completing this application, or for any related questions, please contact the Village Manager.

APPLICATION MUST BE COMPLETE - INCOMPLETE APPLICATIONS NOT ACCEPTED

1. CONTACT INFORMATION

Applicant (Business):			
Project Contact Name:		Mailing Address:	
City/Village:	Twp:	County:	Zip Code:
Phone:		Fax:	

2. PROJECT LOCATION

Address:			Property Code:
City/Village:	Township:	County:	Zip Code:
Between:		And:	
Is the project located within an existing abatement district? ☐ YES ☐ NO			

3. TYPE OF ABATEMENT/INCENTIVE REQUESTED

Tax Abatements:

- ☐ Industrial Facilities Exemption (PA 198 of 1974)
- ☐ Commercial Facilities Exemption (PA 255 of 1978)

Local Incentives:

- ☐ Development Fee Reduction/Waiver
- ☐ Water/Sewer Connection Fee Reduction/Waiver

Requested Tax Abatement and Incentives Amount(s):

_____

_____

_____

4. PROJECT DESCRIPTION

Include a description of the business, including the type of business, products/services manufactured or provided, size of the proposed structure, and proposed activity of the project site. Attach additional materials and plans as necessary.

_____

_____

_____

_____

_____

_____

5. ESTIMATED PROJECT COSTS

1. Land Improvements: $_____ Description: _____
2. Building improvements: _____sq. ft $_____ Description: _____
3. Machinery & Equipment: $_____ Description: _____
4. Furniture & Fixtures: $_____ Description: _____
5. Total Cost of Project: $ _____

6. ESTIMATED PROJECT TIMELINE (IF APPLICABLE)

Building:

Start Date: _____

Completion Date: _____

Equipment Installation:

Start Date: _____

Completion Date: _____

7. WORKFORCE IMPACT

1. How many employees are currently employed by the applicant within the Village?

   _____ Full Time & _____ Part Time

2. How many new employees are estimated after project completion?

   _____ Full Time & _____ Part Time

3. How many of the new employees are estimated to be filled by Cass City residents?

   _____ Full Time & _____ Part Time

4. Upon project completion, how many of the new positions will be:

   Management/Professional: _____ Wage Level $_____ per _____

   Skilled: _____ Wage Level $_____ per _____

   Semi-Skilled: _____ Wage Level $_____ per _____

   Un-Skilled: _____ Wage Level $_____ per _____

   Average of All Positions: _____ Wage Level $_____ per _____

8. ATTACHMENTS

- ☐ Additional Description for Part 4
- ☐ Project Proforma and Applicable Project Financials
- ☐ State of Michigan Forms for Tax Abatement (if applicable)
- ☐ Letter Requesting the Establishment of an Abatement District (if applicable)

9. SIGNATURE OF APPLICANT

Name: _____

Signature: _____ Date: _____